

***NGWATHE LOCAL MUNICIPALITY***

***DRAFT SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN***

***(SDBIP)***

***2013-2014***



**The home of harmony, prosperity and growth**

## **TABLE OF CONTENTS**

| <b>No</b>                                  | <b>Item description</b>  | <b>Page Number</b> |
|--|--|--------------------|
| <b>PART ONE: GENERAL INFORMATION</b>       |  |                    |
| 2  | INTRODUCTION   |                    |
| 3  | SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN FRAMEWORK                      |                    |
| 4  | METHODOLOGY FOR PREPARATION OF SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN |                    |
| 5  | FORMAT OF DEPARTMENTAL SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN         |                    |
| 6  | COMPONENTS OF THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN              |                    |
| 7  | MONITORING AND REPORTING   |                    |
| <b>PART TWO FINANCIAL INFORMATION</b>      |  |                    |
| 8  | CASH FLOW PROJECTIONS  |                    |
| <b>PART THREE: PERFORMANCE INFORMATION</b> |  |                    |
| 9  | SDBIP'S FOR : POLITICAL OFFICES ( MAYOR & SPEAKER)                             |                    |
| 10   | OFFICE OF THE MUNICIPAL MANAGER  |                    |
| 11   | COMMUNITY SERVICES   |                    |
| 12   | FINANCIAL SERVICES   |                    |
| 13   | CORPORATE SERVICES   |                    |
| 14   | TECHNICAL SERVICES   |                    |

***PART ONE:  
GENERAL INFORMATION***

## **1.1. INTRODUCTION**

Section 1 of the MFMA defines the SDBIP as:

*“A detailed plan approved by the Mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality’s delivery of services and the execution of its annual budget and which must include the following:*

- a) *Projections for each month of-*
  - (i) *Revenue to be collected, by source; and*
  - (ii) *Operational and capital expenditure, by vote;*
- b) *Service delivery targets and performance indicators for each quarter”.*

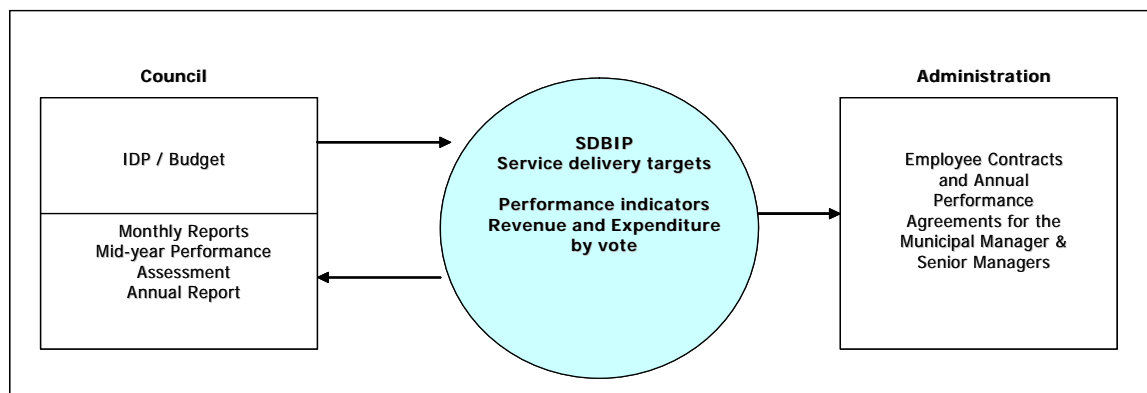
*The Service Delivery and Budget Implementation Plan (SDBIP) gives effect to the Integrated Development Plan (IDP) and the Budget of the municipality, this, however is only possible if the IDP and budget are fully aligned with each other, as required by the MFMA.*

*The SDBIP therefore serves as a “contract” between*

**1. Administration,**

**2. the Council and**

**3. the Community,**



by expressing the goals and objectives set out by the Council as quantifiable outcomes that can be implemented by the administration over the ensuing twelve months. This provides the basis for measuring performance in service delivery against end-of-year targets and budget implementation.

### **1.2. SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN FRAMEWORK**

*Whilst the budget sets yearly service delivery and budget targets (revenue and expenditure per vote), it is imperative that in-year mechanisms are able to measure performance and progress on a continuous basis, hence the end-of-year targets must be based on quarterly and monthly targets, and the Municipal Manager must ensure that the budget is built around quarterly and monthly information. Being a start-of-year planning and target tool, the SDBIP gives meaning to both in-year reporting in terms of the Municipal Finance Management Act, section 71 (monthly reporting), section 72 (mid-year report) and end-of-year annual reports.( Sec 46 )*

### **1.3. METHODOLOGY FOR PREPARATION OF SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN**

*Section 69(3)(a) of the MFMA requires the accounting officer to submit a draft SDBIP to the mayor no later than 14 days after the approval of the budget and drafts of the performance agreement as required in terms of the section 57 (1) (b) of the Municipal Systems Act. The mayor must subsequently approve the SDBIP no later than 28 days after the approval of the budget in accordance with section 53(1) (c) (ii) of the MFMA.*

*These are the legal requirements and deadline limits to assist a municipality to comply with the law – however, best practice suggests that this be done earlier by municipalities, starting with senior managers to draw up their second layer departmental SDBIP's in the early stages of the planning and budget preparation process in line with the strategic direction set in the IDP. The mayor and municipal manager should lead this process.*

#### **1.4. FORMAT OF DEPARTMENTAL SDBIP**

*Departmental SDBIP's will be based on initial revenue and expenditure projections provided by the budget office of the municipality. Initial revenue and expenditure projections are prepared taking into account; the strategic direction and priorities set through the IDP (and its annual review); initial tariff structure; and any other external influences such as: sectoral department strategic plans and budgets; national and provincial strategic plans and allocations; and indications for changes in prices. Senior managers will also refer to current year and mid-year reports and the previous year annual report to develop next year's SDBIP. A review of any existing impediments or risks to achieving service delivery outcomes is a useful analysis when commencing the preparation of these plans, as this will prompt solutions to those impediments. Given that the SDBIP is a summary of all of the departmental SDBIP's, it is important that they set out the required information, although they may show more detail than the final SDBIP approved by council.*

#### **1.5. COMPONENTS OF THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN**

*The five key components of an SDBIP are:*

- Monthly projection of revenue to be collected for each source.*
- Monthly projections of expenditure and revenue for each vote.*
- Annual and quarterly projections of service delivery targets and performance indicators.*
- Information for expenditure and service delivery.*
- Detailed capital works plan.*

#### **1.6. MONITORING AND REPORTING**

*In line with approved SDBIP, monthly / quarterly reports will be submitted by the directors and regional managers to the Municipal Manager who will in turn submit to the Mayor in terms of section 71(g) (ii) of the MFMA.*

*The Mayor will then submit the quarterly report to Council reflecting progress made with the implementation of the SDBIP.*

All these reports will subsequently culminate into the Annual Report which must include assessment of performance against Annual target and approved SDBIP.

### 1.7. TARGETED DEMOGRAPHICS

| <i>Wards</i>   | <i>POPULATION</i> |              | <i>HOUSEHOLDS</i>       |
|----------------|-------------------|--------------|-------------------------|
|                | <i>Female</i>     | <i>Male</i>  | <i>No of households</i> |
| <i>Ward 1</i>  | 3895              | 4014         |                         |
| <i>Ward 2</i>  | 2926              | 2644         |                         |
| <i>Ward 3</i>  | 2859              | 2662         |                         |
| <i>Ward 4</i>  | 1840              | 1635         |                         |
| <i>Ward 5</i>  | 2569              | 2103         |                         |
| <i>Ward 6</i>  | 1082              | 1128         |                         |
| <i>Ward 7</i>  | 5266              | 4531         |                         |
| <i>Ward 8</i>  | 6364              | 5820         |                         |
| <i>Ward 9</i>  | 2958              | 2718         |                         |
| <i>Ward 10</i> | 2845              | 2616         |                         |
| <i>Ward 11</i> | 2233              | 1996         |                         |
| <i>Ward 12</i> | 2859              | 2599         |                         |
| <i>Ward 13</i> | 2981              | 2458         |                         |
| <i>Ward 14</i> | 3253              | 2894         |                         |
| <i>Ward 15</i> | 2425              | 2097         |                         |
| <i>Ward 16</i> | 4695              | 4075         |                         |
| <i>Ward 17</i> | 3804              | 3334         |                         |
| <i>Ward 18</i> | 2475              | 2424         |                         |
| <i>Ward 19</i> | 3534              | 3195         |                         |
| <i>Ward 20</i> | 2234              | 2482         |                         |
| <i>TOTAL</i>   | <b>63097</b>      | <b>57425</b> |                         |

**1.8. ACCESS TO SERVICES**

|               | <b><i>Access to Water</i></b> | <b><i>Access to Sanitation</i></b> | <b><i>Access to Electricity</i></b> | <b><i>Access to Refuse Removal</i></b> |
|---------------|-------------------------------|------------------------------------|-------------------------------------|--|
| <i>Number</i> |                               |                                    |                                     |  |
| <i>%</i>      |                               |                                    |                                     |  |



***PART TWO:  
FINANCIAL INFORMATION***

## 2.1. Cash - flow projections

FS203 Ngwathe - Supporting Table SA26 Budgeted monthly revenue and expenditure (municipal vote)

| Description                                   | Ref      | Budget Year 2013/14 |                 |                 |                |               |                 |                |                 |               |               |                 |                 | Medium Term Revenue and Expenditure Framework |                        |                        |
|---|----------|---------------------|-----------------|-----------------|----------------|---------------|-----------------|----------------|-----------------|---------------|---------------|-----------------|-----------------|---|------------------------|------------------------|
|   |          | July                | August          | Sept.           | October        | November      | December        | January        | February        | March         | April         | May             | June            | Budget Year 2013/14                           | Budget Year +1 2014/15 | Budget Year +2 2015/16 |
| <b>Revenue by Vote</b>                        |          |                     |                 |                 |                |               |                 |                |                 |               |               |                 |                 |   |                        |                        |
| Vote 1 - Executive and Council                |          | 5 355               |                 |                 |                |               |                 |                |                 |               |               |                 | (0)             | 5 355   | 6 758                  | 7 013                  |
| Vote 2 - Finance and Admin                    |          | 62 590              | 3 567           | 4 533           | 6 456          | 52 429        | 5 321           | 5 674          | 5 763           | 40 983        | 6 751         | 7 214           | 3 414           | 204 695                                       | 209 172                | 217 454                |
| Vote 3 - Planning and Development             |          | 4                   | 4               | 4               | 4              | 4             | 4               | 4              | 4               | 4             | 4             | 4               | 4               | 54  | 57                     | 60                     |
| Vote 4 - Community and Social services        |          | 94                  | 102             | 132             | 100            | 106           | 123             | 94             | 82              | 134           | 105           | 136             | 143             | 1 352   | 1 425                  | 1 517                  |
| Vote 5 - Housing                              |          |                     |                 |                 |                |               |                 |                |                 |               |               |                 |                 |   |                        |                        |
| Vote 6 - Public Safety                        |          | 82                  | 64              | 74              | 68             | 53            | 74              | 80             | 93              | 103           | 102           | 153             | 1 016           | 1 961   | 2 078                  | 2 191                  |
| Vote 7 - Sports and Recreation                |          | 83                  | 97              | 103             | 171            | 184           | 197             | 148            | 122             | 153           | 122           | 82              | 74              | 1 541   | 1 624                  | 1 728                  |
| Vote 8 - Waste Management                     |          | 1 232               | 1 100           | 3 220           | 1 780          | 1 500         | 1 300           | 1 428          | 1 499           | 1 450         | 1 450         | 1 450           | 10 562          | 27 971  | 29 482                 | 31 074                 |
| Vote 9 - Waste Water Management               |          | 1 049               | 900             | 851             | 800            | 900           | 800             | 551            | 750             | 1 000         | 1 000         | 800             | 23 667          | 33 068  | 34 853                 | 36 736                 |
| Vote 10 - Road Transport                      |          | -                   | -               | -               | -              | -             | -               | -              | -               | -             | -             | -               | 4               | 4   | 4                      | 4                      |
| Vote 11 - Water                               |          | 985                 | 1 040           | 1 178           | 1 300          | 1 580         | 1 500           | 1 249          | 1 550           | 1 887         | 1 987         | 1 987           | 30 604          | 46 848  | 49 378                 | 52 051                 |
| Vote 12 - Electricity                         |          | 9 798               | 10 098          | 13 284          | 15 598         | 7 098         | 6 898           | 11 038         | 9 598           | 13 890        | 16 898        | 2 198           | 18 748          | 135 143                                       | 144 585                | 154 699                |
| Vote 13 - Technical Services and PMU          |          | -                   | -               | -               | -              | -             | -               | -              | -               | -             | -             | -               | 2               | 2   | 2                      | 2                      |
| Vote 14 - Other                               |          | -                   | -               | -               | -              | -             | -               | -              | -               | -             | -             | -               | -               | -   | -                      | -                      |
| Vote 15 - [NAME OF VOTE 15]                   |          | -                   | -               | -               | -              | -             | -               | -              | -               | -             | -             | -               | -               | -   | -                      | -                      |
| <b>Total Revenue by Vote</b>                  |          | <b>81 273</b>       | <b>16 973</b>   | <b>23 380</b>   | <b>26 278</b>  | <b>63 854</b> | <b>16 217</b>   | <b>20 267</b>  | <b>19 462</b>   | <b>59 605</b> | <b>28 420</b> | <b>14 025</b>   | <b>88 237</b>   | <b>457 992</b>                                | <b>479 417</b>         | <b>504 527</b>         |
| <b>Expenditure by Vote to be appropriated</b> |          |                     |                 |                 |                |               |                 |                |                 |               |               |                 |                 |   |                        |                        |
| Vote 1 - Executive and Council                |          | 2 746               | 2 148           | 2 310           | 2 632          | 2 958         | 3 101           | 3 511          | 3 863           | 3 912         | 3 278         | 2 632           | 7 036           | 40 129  | 43 561                 | 46 446                 |
| Vote 2 - Finance and Admin                    |          | 9 713               | 3 106           | 9 297           | 6 702          | 5 307         | 5 133           | 4 436          | 7 471           | 5 354         | 4 207         | 5 340           | 69 001          | 135 067                                       | 136 358                | 142 442                |
| Vote 3 - Planning and Development             |          | 318                 | 306             | 221             | 267            | 244           | 346             | 229            | 234             | 249           | 112           | 200             | 197             | 2 924   | 3 111                  | 3 311                  |
| Vote 4 - Community and Social services        |          | 4 230               | 3 289           | 3 200           | 1 900          | 870           | -               | 1 500          | -               | -             | -             | -               | 2 459           | 17 448  | 18 594                 | 19 786                 |
| Vote 5 - Housing                              |          | 84                  | 85              | 83              | 99             | 98            | 100             | 105            | 103             | 101           | 102           | 105             | 185             | 1 252   | 1 332                  | 1 417                  |
| Vote 6 - Public Safety                        |          | 1 215               | 923             | 737             | 1 512          | 1 132         | 921             | 752            | 1 352           | 969           | 835           | 665             | 105             | 11 117  | 12 417                 | 13 361                 |
| Vote 7 - Sports and Recreation                |          | 1 092               | 1 084           | 1 080           | 1 372          | 1 007         | 1 090           | 943            | 850             | 865           | 873           | 732             | (10)            | 10 978  | 11 879                 | 12 623                 |
| Vote 8 - Waste Management                     |          | 953                 | 878             | 901             | 929            | 883           | 881             | 1 340          | 1 360           | 1 350         | 1 005         | 1 370           | 716             | 12 567  | 13 497                 | 14 347                 |
| Vote 9 - Waste Water Management               |          | 1 276               | 1 563           | 1 418           | 1 658          | 1 428         | 1 314           | 2 245          | 1 839           | 1 752         | 1 161         | 1 215           | 784             | 17 652  | 18 973                 | 20 108                 |
| Vote 10 - Road Transport                      |          | 875                 | 997             | 963             | 993            | 996           | 959             | 823            | 901             | 750           | 862           | 657             | 1 155           | 10 931  | 11 643                 | 12 333                 |
| Vote 11 - Water                               |          | 1 585               | 1 311           | 2 122           | 1 559          | 2 924         | 1 054           | 1 164          | 2 877           | 2 238         | 1 759         | 2 550           | 4 838           | 25 981  | 27 502                 | 29 112                 |
| Vote 12 - Electricity                         |          | 18 254              | 16 562          | 12 400          | 12 596         | 14 579        | 12 991          | 11 556         | 13 316          | 14 558        | 12 743        | 10 000          | 7 370           | 156 923                                       | 163 832                | 172 752                |
| Vote 13 - Technical Services and PMU          |          | 956                 | 956             | 956             | 956            | 956           | 956             | 956            | 956             | 956           | 956           | 956             | 4 502           | 15 023  | 16 717                 | 16 489                 |
| Vote 14 - Other                               |          | -                   | -               | -               | -              | -             | -               | -              | -               | -             | -             | -               | -               | -   | -                      | -                      |
| Vote 15 - [NAME OF VOTE 15]                   |          | -                   | -               | -               | -              | -             | -               | -              | -               | -             | -             | -               | -               | -   | -                      | -                      |
| <b>Total Expenditure by Vote</b>              |          | <b>43 298</b>       | <b>33 210</b>   | <b>35 686</b>   | <b>33 177</b>  | <b>33 383</b> | <b>28 848</b>   | <b>29 559</b>  | <b>35 122</b>   | <b>33 055</b> | <b>27 892</b> | <b>26 423</b>   | <b>98 338</b>   | <b>457 992</b>                                | <b>479 416</b>         | <b>504 528</b>         |
| <b>Surplus/(Deficit) before assoc.</b>        |          | <b>37 975</b>       | <b>(16 237)</b> | <b>(12 306)</b> | <b>(6 899)</b> | <b>30 471</b> | <b>(12 630)</b> | <b>(9 292)</b> | <b>(15 660)</b> | <b>26 550</b> | <b>528</b>    | <b>(12 399)</b> | <b>(10 102)</b> | <b>(0)</b>                                    | <b>0</b>               | <b>(0)</b>             |
| Taxation                                      |          |                     |                 |                 |                |               |                 |                |                 |               |               |                 |                 | -   | -                      | -                      |
| Attributable to minorities                    |          |                     |                 |                 |                |               |                 |                |                 |               |               |                 |                 | -   | -                      | -                      |
| Share of surplus/ (deficit) of associate      |          |                     |                 |                 |                |               |                 |                |                 |               |               |                 |                 | -   | -                      | -                      |
| <b>Surplus/(Deficit)</b>                      | <b>1</b> | <b>37 975</b>       | <b>(16 237)</b> | <b>(12 306)</b> | <b>(6 899)</b> | <b>30 471</b> | <b>(12 630)</b> | <b>(9 292)</b> | <b>(15 660)</b> | <b>26 550</b> | <b>528</b>    | <b>(12 399)</b> | <b>(10 102)</b> | <b>(0)</b>                                    | <b>0</b>               | <b>(0)</b>             |

***PART THREE:***

***PERFORMANCE INFORMATION***

### 3.1. POLITICAL OFFICE'S (Mayor and the Speaker)

| Priority Area  | Strategic Objectives  | Strategies  | Key Performance Indicator                             | Annual target  | Budget/ Vote                | Quarterly Target |      |     |     |
|--|---|---|---|--|-----------------------------|------------------|------|-----|-----|
|  |   |   |   |  |                             | Q1               | Q2   | Q3  | Q4  |
| <b>Community Works Programme (CWP)</b>                                     | To engage in community works programs at addressing joblessness           | Liaise with Dept. DETEA<br>Wards Councilors                   | Registered projects from Province                     |  | Funded by Public Works dept | 25%              | 25%  | 25% | 25% |
| <b>Cleaning Campaign</b>   | Restore all parks and open spaces/eradicate dumping areas                 | Liaise with Ward Committee's & Dept. Environmental Affairs.   | Planned activity in consultation with ward councilors | 4 campaigns per unit per year(4x20)  | R2m                         | 15%              | 40%  | 30% | 15% |
| <b>Ward Public Meetings and Public Participation and capacity building</b> | Promote public participation and governance                               | Ward Councilors and Ward Committee's                          | Monthly meetings                                      | 1. 12 x Public meetings held.<br>2. Reports and Plans to the Speakers Office for the meetings. | R2m                         | 25%              | 25%  | 25% | 25% |
| <b>CPF Projects</b>  | Assist the implementation of community policing forum programmes          | Dept. Roads, Transport & Police. With Police Stations and CPF | Launching of Community Safety Forum                   | 1 launch in every town (1x5)   | R50 000.00                  | 20%              | 40%  | 20% | 20% |
| <b>Fezile Dabi Memorial Lecture</b>  | Continuous empowering of the society about this leader.                   | Communities of Ngwathe. Councillors.                          | Annual debate/discussion on freedom fighters          | 1 Lecture for the municipality   |                             | 100%             |      |     |     |
| <b>Freedom Day</b>   | Acknowledge and celebrate significance of Historical Days of South Africa | Communities of Ngwathe. Councillors.                          | Annual debate/discussion on civil liberties           |  | R50 000.00                  |                  | 100% |     |     |

|                                   |  |  |  |   |                    |             |             |            |            |
|-----------------------------------|--|--|--|---|--------------------|-------------|-------------|------------|------------|
|                                   |  |  |  |   |                    |             |             |            |            |
| <b>ID Campaign</b>                | <i>Target vulnerable people to access this right (farm workers</i>     | <i>Communities of Ngwathe. Councilors.</i>                 | <i>Meet with targeted farms quarterly to establish their needs</i> |   | <b>R50 000.00</b>  | <b>25%</b>  | <b>25%</b>  | <b>25%</b> | <b>25%</b> |
| <b>Mandela Celebrations</b>       | <i>Acknowledge the historical contribution of Dr N. Mandela</i>        | <i>Communities of Ngwathe. Councillors.</i>                | <i>Annual celebration of Madiba's birthday</i>                     |   | <b>R50 000.00</b>  | <b>100%</b> |             |            |            |
| <b>Power Boat Racing</b>          | <i>Empowering young people to be learned in Boat Racing</i>            | <i>Dept. Sports; Municipality and prospective athletes</i> | <i>Pakisa Power Boat Racing and Development.</i>                   | <i>1. 5 x children for the level 2 development.<br/>2. 11 x children for level 1 development.</i> |                    |             | <b>100%</b> |            |            |
| <b>OR Tambo Games</b>             | <i>Contribute to the health of the society in sports.</i>              | <i>Dept. Sports; Municipality and prospective athletes</i> | <i>Annual sport activities</i>                                     | <i>Various sport codes: Soccer; Netball; Chess</i>  | <b>R150 000.00</b> |             | <b>100%</b> |            |            |
| <b>Mass Prayer Service</b>        | <i>Contribute to moral regeneration of the society</i>                 | <i>Communities of Ngwathe. Councilors. Churches</i>        | <i>Annual contribution to the established activities</i>           |   |                    | <b>100%</b> |             |            |            |
| <b>Tumahole Day</b>               | <i>Acknowledge the Historical background of Tumahole</i>               | <i>Municipality &amp; Parys Community</i>                  | <i>Annually</i>  | <i>1. Memorial Lecture.<br/>2. Rally.<br/>3. Sport &amp; Cultures activities.</i>                 | <b>R220 000.00</b> | <b>100%</b> |             |            |            |
| <b>Emergency Disaster Support</b> | <i>Assist community in post disaster.</i>                              | <i>Municipality, Fire and Rescue</i>                       |  | <i>Needs arises.</i>  | <b>R150 000.00</b> | <b>25%</b>  | <b>25%</b>  | <b>25%</b> | <b>25%</b> |
| <b>By-Laws Education</b>          | <i>Workshop set of by-laws to be adopted by Council</i>                | <i>Speakers Office and Legal Unit</i>                      | <i>Annually</i>  | <i>Consultation with communities per town and interest groups.</i>                                | <b>R150 000.00</b> |             | <b>50%</b>  |            | <b>50%</b> |
| <b>Paupers Burial</b>             | <i>Assist the destitute and desperate families to bury loved ones.</i> | <i>Undertakers and the municipality</i>                    |  | <i>Needs arises.</i>  | <b>R200 000.00</b> | <b>25%</b>  | <b>25%</b>  | <b>25%</b> | <b>25%</b> |

|  |  |  |   |  |                      |            |            |            |            |
|--|--|--|---|--|----------------------|------------|------------|------------|------------|
|  |  |  |   |  |                      |            |            |            |            |
| <b>Councilors Support &amp; Training</b> | <i>Empower the Council to lead and to govern<br/><br/>Efficiently and effectively.</i> | <i>Speakers Office</i>                                     | <i>Annually</i>   | <i>1. Business Report Writing.<br/>2. Financial Management.</i>  | <b>R100 000.00</b>   | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |
| <b>Bursaries</b>                         | <i>Assist the students for higher learning education.</i>                              | <i>Mayor's Office and the Higher Learning Institutions</i> | <i>Annual</i>   | <i>100 x youth to be assisted (50% representation of gender) - As funds available.</i>   | <b>R300 000.00</b>   |            | <b>50%</b> | <b>50%</b> |            |
| <b>Youth Development</b>                 | <i>Empowering Youth for future employment</i>  | <i>Mayor's Office and NYDA</i>                             | <i>Annually</i>   | <i>1. Youth Council hosted annually.<br/>2. Youth Entrepreneur Development.<br/>3. Launching of the partnership with NYDA.</i> | <b>R500 000.00</b>   | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |
| <b>Poverty Alleviation</b>               | <i>To address the social responsibility of the government</i>                          | <i>Dept. Agriculture, Mayors and Speakers Offices</i>      | <i>Distribution Vegetable seeds and the food parcels.</i> | <i>1. 20 household x per ward.<br/>2. Train the households for gardens.<br/>3. 20x per ward Distribution of food parcels.</i>  | <b>R3 600 000.00</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |

**3.2. OFFICE OF THE MUNICIPAL MANAGER**

| Priority Area | Strategic Objectives   | Strategies   | Key Performance Indicator                | Annual target                        | Budget/ Vote                      | Deliverable Targets |     |     |      |
|---------------|--|--|--|--------------------------------------|-----------------------------------|---------------------|-----|-----|------|
|               |  |  |  |                                      |                                   | Q1                  | Q2  | Q3  | Q4   |
| <b>IDP</b>    | To ensure the development and or review of credible IDP that complies to IDP framework | To facilitate the IDP processes ( The Process Plan)                  | Timeous adoption of the process plan     | Approved Process Plan                | R189 875.39<br>( Revision of IDP) | 100%                |     |     |      |
|               |  | IDP reviewed and adopted   | Timeous adoption of the IDP              | Adopted Draft and Final reviewed IDP |                                   |                     |     | 50% | 50%  |
|               |  | To ensure compliance with relevant legislations and policies         | Credible IDP                             | Acceptable assessment rating         |                                   |                     |     |     | 100% |
| <b>PMS</b>    | To ensure effective implementation of Performance Management System.                   | Develop or review PMS Framework                                      | Functional performance management system | PMS Framework adopted.               |                                   | 25%                 | 25% | 25% | 25%  |
|               |  | Develop performance plans for, section 57 managers and line managers | Number of performance plans completed    | Performance plans signed             |                                   | 50%                 | 50% |     |      |

|  |   |  |  |  |  |            |            |            |            |
|--|---|--|--|--|--|------------|------------|------------|------------|
|  |   | <i>Monitoring and reporting of performance information</i>   | <i>Regular Reporting</i>                   | <i>Quarterly, Mid-term &amp; Annual reports submitted to Council</i> |  | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |
| <b><i>Organisational Structure</i></b> | <i>To strengthen the institutional capacity of the Municipality.</i>                        | <i>Conduct an organizational re-engineering program and compile a new organizational structure</i> | <i>Organisational structure developed</i>  | <i>Organisational structure approved and implemented</i>             |  | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |
| <b><i>Master/Sector Plans</i></b>      |   | <i>To review and develop the Master plans</i>  | <i>Reviewed Sector Plans</i>               | <i>Implementation of plans</i>                                       |  | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |
| <b><i>Audit Committee</i></b>          | <i>To ensure compliance with all the relevant legislation ( MFMA, MSA etc)</i>              | <i>Establish Audit Committee</i>   | <i>Audit Committee established</i>         | <i>Audit Committee meetings held</i>                                 |  | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |
| <b><i>Fraud Prevention</i></b>         | <i>To develop the process that enables management to take corrective measures timeously</i> | <i>To develop Anti Corruption Strategy</i>   | <i>Fraud Prevention strategy developed</i> | <i>Fraud prevention strategy approved and implemented</i>            |  | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |



|                        |   |   |   |  |  |            |            |            |            |
|------------------------|---|---|---|--|--|------------|------------|------------|------------|
| <b>Risk Management</b> | <i>To ensure that all risks within each directorate are identified and minimized</i>                                      | <i>Develop Risk Management Policy</i>   | <i>Risk Management Policy developed</i> | <i>Risk Management Policy approved and implemented</i> |  | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |
| <b>IGR</b>             | <i>To promote &amp; facilitate &amp; participate in Intergovernmental Relations amongst stakeholders within our space</i> | <i>1.Participation in Intergovernmental Relation Forums ( PCF, DCF, MM's Forum, LED Forum, CFO Forum, MTAS Forum, IDP Manager's Forum Communications Forum, Technical Managers Forum, CSS forum and Disaster forum, District Environmental Health forum, Security managers forum)</i> | <i>Representation on various forums</i> | <i>Quarterly reports submitted to council</i>          |  | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |
| <b>Overall LED</b>     | <i>Create an environment</i>  | <i>-Ensure the municipality</i>   | <i>Promote labour</i>                   | <i>Expand CWP to other towns.</i>                      |  | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |

|                                     |  |   |  |   |  |            |            |            |            |
|-------------------------------------|--|---|--|---|--|------------|------------|------------|------------|
| <i>management</i>                   | <i>that promotes the development of the local economy and facilitate job creation.</i>   | <i>contributes towards the creation of at least 237 000 (FS target) work opportunities aimed at the national target of 4.5million EPWP job opportunities by 2014.</i> | <i>intensive projects</i>  |   |  |            |            |            |            |
| <b>Overall financial Management</b> | <i>Improve the overall financial management of the municipality to ensure clean audits and appropriate financing towards the growth and development of the municipality and the province</i> | <i>Adequate internal controls</i>   | <i>Improved financial management and accountability in terms of MFMA: 56 of 2003.</i>  | <i>Sec 71 reports submitted to Council.<br/><br/>Credible AFS</i> |  | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |
|                                     |  | <i>Establish where feasible, functional cooperatives at the local level by 2014.</i>  | <i>Source funding for LED Projects &amp; Identification of under-utilized property</i> | <i>Consult potential funders for assistance</i>                   |  | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |

|                                      |  |   |   |  |  |            |            |            |            |
|--------------------------------------|--|---|---|--|--|------------|------------|------------|------------|
| <b>Administration and Management</b> | <i>To ensure effective and efficient administration</i>                                    | <i>To develop internal control systems, audit charter and accounting plan for effective managing and accounting.</i>        | <i>Develop AG action plan</i>                 | <i>AG Action plan implemented and monitored</i>                            |  | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |
|                                      |  | <i>Adherence to service standards (Conforming to Batho Pele principles)</i>   | <i>Developed Complaint Management system.</i> | <i>Complaint Management system adopted and implemented.</i>                |  | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |
|                                      |  |   | <i>Developed Consumer charter.</i>            | <i>Consumer Charter adopted and implemented.</i>                           |  | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |
| <b>Strategic Planning</b>            | <i>To ensure effective management and coordination of strategic issues by all managers</i> | <i>Introduce, implement and monitor administrative systems that enhance coordination of the strategic objectives of the</i> | <i>Developed strategy</i>                     | <i>Organisational strategy in place and implementation plans developed</i> | <i>R158 850.00 (Organisational Development Strategy)</i> | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |

|  |  |  |   |   |  |            |            |            |            |
|--|--|--|---|---|--|------------|------------|------------|------------|
|  |  | <i>Council.</i>  |   |   |  |            |            |            |            |
| <b>ICT</b>                                 | <i>To render effective and efficient ICT Services</i>                                | <i>To develop ICT Policy</i>   | <i>Upgraded and reliable ICT system</i> | <i>To develop facebook, twitter for the Mayor, Speaker and the MM</i> |  | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |
|  |  | <i>To upgrade the internal telecommunication systems. (e.g intranet)</i>   |   | <i>Operationalise the Municipal Website</i>                           |  | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |
| <b>Monitoring and Evaluation Framework</b> | <i>Ensure that functional systems are in place to ensure legislative compliance.</i> | <i>Reports collected, collated, validated and verified from the different units within the municipality.</i>                           | <i>Functional M &amp; E unit</i>        | <i>Efficient M &amp; E implementation</i>                             |  | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |
|  |  | <i>Reports compiled and presented to MM</i>  |   |   |  |            |            |            |            |
|  |  | <i>MM has to sign-off the report as accounting Officer and submit to Municipal Council/Mayoral Committee (depending on the type of</i> |   |   |  |            |            |            |            |

|                              |   |   |  |                               |  |                   |                   |                   |                   |
|------------------------------|---|---|--|-------------------------------|--|-------------------|-------------------|-------------------|-------------------|
|                              |   | <i>municipality)</i>  |  |                               |  |                   |                   |                   |                   |
|                              |   | <i>Reports dealt with by Municipal Council/Mayoral Committee and sign-off</i> |  |                               |  |                   |                   |                   |                   |
|                              |   | <i>Submission of the report to the district and then province</i>             |  |                               |  |                   |                   |                   |                   |
| <b><i>Basic Services</i></b> | <i>Eradicate backlogs in order to improve access to services and ensure proper operations and maintenance</i> | <i>Provision of basic services</i>  | <i>Sustainable provision of services</i> | <i>Less/ no interruptions</i> |  | <b><i>25%</i></b> | <b><i>25%</i></b> | <b><i>25%</i></b> | <b><i>25%</i></b> |

### 3.3. COMMUNITY SERVICES

| Priority Area              | Strategic Objectives   | Strategies  | Key Performance Indicator   | Annual target   | Budget/ Vote | Deliverable Targets |        |        |        |
|----------------------------|--|---|---|---|--------------|---------------------|--------|--------|--------|
|                            |  |   |   |   |              | Q1                  | Q2     | Q3     | Q4     |
| <b>Traffic Management</b>  | To regulate and control traffic in Parys , Heilbron, Vredfort, Koppies, Edenville and N1<br><br>To have have a portablenessway brigde in Parys | Traffic Control<br><br>Law enforcement and execute council by-laws<br><br>Traffic Control enhancement | To minimize road traffic fatalities and enforce national road traffic act & council by-laws<br><br>to have a low level bridge | Purchase permanent speed camera and license number recognition system<br><br>To build a low level Bridge.                 | R 1 900 000  | 450000              | 450000 | 450000 | 450000 |
|                            |  |   |   |   | R 4 000 000  | 25%                 | 25%    | 25%    |        |
| <b>Disaster Management</b> | To ensure effective disaster management for all the regions  | Fire and safety management, risk reduction  | To minimize loss of life and lost properties risk reduction.  | The Disaster Management Plan is developed by Fezile Dabi District Municipality  | R5000000.00  | 50%                 | 30%    | 20%    |        |
| <b>Housing</b>             | To ensure the accessibility for future residential development and   | To eradicate current housing backlog and informal settlements   | Progress on application and approval of General Plans for all identified extensions<br><br>Township register                  | Completion of 3rd milestone of Township Establishment (i.e. Opening of Township Register for Ext 7 (1037 sites) Tumahole, | COGTA        |                     |        |        |        |

|   |   |  |  |  |                          |                    |  |  |  |
|---|---|--|--|--|--------------------------|--------------------|--|--|--|
|   | <i>to facilitate land redistribution to the landless</i>  | <i>through provision of acceptable safe and quality housing</i>  | <i>opened in respect to all identified project areas</i>             | <i>Ext 10 (922 sites)Phiritona, Ext 9 (620 sites) Phiritona, and Ext 4 (200 sites) Ngwathe.</i><br><br><i>Extensions 4, 7 and 10 are earmarked for Greenfield Development through IRDP</i> |                          |                    |  |  |  |
| <b><i>Sports Recreation, Arts and Culture</i></b> | <i>To upgrade and maintain all existing sports and recreation facilities to be accessible to all users and to be utilized optimally</i> | <i>To establish all functional sports council in all regions and monitor sports development in all sports code</i> | <i>To make sure we promote all sporting codes in our communities</i> | <i>Refurbishment of the Schoonkenville Sports Complex.</i><br><br><i>Construction of Heilbron Sports Ground</i>  | <b><i>R3 000 000</i></b> | <b><i>100%</i></b> |  |  |  |
| <b><i>Sports Recreation, Arts and Culture</i></b> | <i>To upgrade and maintain all existing sports and recreation facilities to be accessible to all users and to be</i>                    | <i>To establish all functional sports council in all regions and monitor sports development in all sports code</i> | <i>To make sure we promote all sporting code in our communities</i>  | <i>Department of sport, arts and culture.</i>  | <i>DSAC</i>              |                    |  |  |  |

|                                   |  |  |  |   |   |            |            |            |            |
|-----------------------------------|--|--|--|---|---|------------|------------|------------|------------|
|                                   | <i>utilized optimally</i>  |  |  |   |   |            |            |            |            |
| <b>Local economic development</b> | <i>To create an enabling environment that stimulates economic growth</i><br><br><i>To develop emerging farmers into mainstream farming</i> | <i>Create an environment that promotes the development of local economy and facilitate job creation</i><br><br><i>Delivery of Sorghumesp to Tiger Brands</i> | <i>Sorghum Growing Project</i><br><br><i>(Soya beans to be planted in the meantime) Lease agreement to be signed</i><br><br><i>Koppies Greenhouse Vegetable Production Project</i> | <b>Review of the LED strategy</b>                               | <b>FDDM &amp; COGTA</b><br><br><b>NLM</b> |            |            |            |            |
| <b>MIMOSA GARDENS</b>             |  | <i>To maximize the tourism potential of the area to its fullest</i>  | <i>To market Mimosa as the tourist attraction</i>  | <i>No budget rework the general expenses to make allocation</i> |   |            |            |            |            |
| <b>Fire and Rescue</b>            | <i>To have sustainable Fire and Rescue services in Ngwathe Local Municipality</i>  |  | <i>To purchase a reliable fire engine for fire and rescue departments</i>  |   | <b>R1 300 000</b>                         | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |



**3.4. FINANCIAL SERVICES**

| Priority Area                    | Strategic Objectives                             | Strategies  | Key Performance Indicator   | Annual target                  | Budget/ Vote | Deliverable Targets |               |               |               |
|----------------------------------|--|---|---|--------------------------------|--------------|---------------------|---------------|---------------|---------------|
|                                  |  |   |   |                                |              | Q1                  | Q2            | Q3            | Q4            |
| <b>REVENUE MANAGEMENT</b>        |  |   |   |                                |              |                     |               |               |               |
| Debtors Billing                  | Ensure that the billing is accurate and credible | Purifying data  | Data purification conducted   | A number of household purified | R500 000     | 150 000 (30%)       | 150 000 (30%) | 100 000 (20%) | 100 000 (20%) |
|                                  |  |   | Ensure timeous distribution of accounts:<br><ol style="list-style-type: none"> <li>Billing be done by 20<sup>th</sup> of the month</li> <li>Date posted (25<sup>th</sup> of the month)</li> <li>Due date for payment of accounts by 7<sup>th</sup> of the month.</li> </ol> | Monthly                        | R2 541 600   | Monthly             | Monthly       | Monthly       | Monthly       |
| Valuation Roll and Supplementary | Implementation of Municipal Property Rates Act   | Valuation Roll; Tariff and Rates policies finalized and updated. To ensure that a supplementary valuation is compiled at least once a year in terms of Section 78 of the MPRA Clearance | Conduct, maintain and monitor the valuation roll within NLM   |                                | R 3m         | 1 Report            | 1 Report      | 1 Report      | 1 Report      |
|                                  |  |   | Ensuring that clearance certificate are issued as follows:<br><ol style="list-style-type: none"> <li>Figures provided within 3 working days after receipts of request</li> <li>Certificate</li> </ol>   |                                |              | Quarterly           | 3 Report      | 3 Report      | 3 Report      |

|                       |   |  |  |                |  |                  |                  |                  |                  |
|-----------------------|---|--|--|----------------|--|------------------|------------------|------------------|------------------|
|                       |   | <i>Certificate</i>                           | <i>issued within 3 working days after receipt or proof of payment</i><br>3. <i>Report on number of application received and certificate issued</i>   |                |  |                  |                  |                  |                  |
| <i>Payment Levels</i> | <i>Ensure that all the monies due are collected</i> | <i>Debt Collection firm to be appointed.</i> | <i>Monitoring of payment levels as per amount levied</i><br>1. <i>% increase in payment levels</i><br>2. <i>Monitoring ageing of Government Debt</i><br>3. <i>Monitoring and report councilors and officials in arrears</i><br>4. <i>Monitoring of disconnections and reconnection of services by Electricians</i> | <i>Monthly</i> |  | <i>60%</i>       | <i>70%</i>       | <i>75%</i>       | <i>75%</i>       |
|                       |   |  |  |                |  | <i>3 reports</i> | <i>3 reports</i> | <i>3 reports</i> | <i>3 reports</i> |

|                                     |  |  |   |   |                   |                 |                         |                 |                                    |
|-------------------------------------|--|--|---|---|-------------------|-----------------|-------------------------|-----------------|------------------------------------|
| <i>Replacement of Faulty meters</i> | <i>Improve Revenue Collection</i>                                | <i>New electric split meter boxes to be installed.</i>       | <i>Ensure all meter boxes are effectively and efficiently in operation.</i>   | <i>Buy at least 3000 meters for semester</i><br><br><i>And the last semester buy at least 2000 meters</i> | <i>2 000 000</i>  |                 | <i>R 1200 000 (60%)</i> |                 | <i>R 800 000 (60%)</i>             |
| <i>Indigent</i>                     | <i>Ensure that free electricity is received by indigent only</i> | <i>Indigent Management</i>                                   | <i>Report on:</i><br><ol style="list-style-type: none"> <li><i>1. Number of new applicants received</i></li> <li><i>2. Total number of indigent registered</i></li> <li><i>3. Value of subsidies paid</i></li> <li><i>4. Value of debt written off</i></li> <li><i>5. Key Changes on Pre-paid Meters</i></li> </ol>                               | <i>Quarterly</i>  |                   | <i>1 Report</i> | <i>1 Report</i>         | <i>1 Report</i> | <i>1 Report</i>                    |
|                                     |  |  |   |   | <i>36 006 000</i> | <i>9000 000</i> | <i>9000 000</i>         | <i>9000 000</i> | <i>9006 000</i><br><br><i>100%</i> |
| <b>BUDGET AND EXPENDITURE</b>       |  |  |   |   |                   |                 |                         |                 |                                    |
| <i>Bank and Cash Management</i>     | <i>Bank Reconciliation</i>                                       | <i>Ensure that monthly bank reconciliation are performed</i> | <i>Bank reconciliation review done on a monthly basis. The following should be performed:</i><br><br><ol style="list-style-type: none"> <li><i>1. Bank reconciliation be printed on hard copies, reviewed, signed and properly filed.</i></li> <li><i>2. Retrieval of bank statements on daily basis.</i></li> <li><i>3. Adhere to</i></li> </ol> | <i>Monthly</i>  |                   | <i>3 Report</i> | <i>3 Report</i>         | <i>3 Report</i> | <i>3 Report</i>                    |

|                                      |   |  |  |   |  |  |   |   |   |
|--------------------------------------|---|--|--|---|--|--|---|---|---|
| <p><i>Expenditure Management</i></p> | <p><i>Implement sec65 and 78 of MFMA</i></p> <p><i>Payment of Creditors</i></p> | <p><i>Ensure that any unauthorised, irregular, fruitless and wasteful expenditure are managed and prevented</i></p> <p><i>Ensure that Creditors that are owed by the entity are paid within the legislative prescribed period.</i></p> | <p><i>legislative requirements by reporting on daily cash withdrawals.</i></p> <p><i>The following should be performed:</i></p> <ol style="list-style-type: none"> <li><i>1. % reduction in unauthorised, irregular, fruitless and wasteful expenditure (%)</i></li> </ol> <p><i>The following should be performed:</i></p> <ol style="list-style-type: none"> <li><i>1. Creditors to be paid within 30 days of invoice receipt</i></li> <li><i>2. Cost cutting measures be implemented</i></li> <li><i>3. Minimise over/under expenditure</i></li> <li><i>4. Perform an audit of all payment vouchers</i></li> <li><i>5. Prepare and monitor cash flow projections</i></li> </ol> | <p><i>Quarterly</i></p> <p><i>Monthly</i></p> <p><i>Monthly</i></p> |  | <p><i>1Report</i></p> <p><i>3 Report</i></p> | <p><i>1Report</i></p> <p><i>2% reduction</i></p> <p><i>3 Report</i></p> | <p><i>1Report</i></p> <p><i>5% reduction</i></p> <p><i>3 Report</i></p> | <p><i>1Report</i></p> <p><i>5% reduction</i></p> <p><i>3 Report</i></p> |
|--------------------------------------|---|--|--|---|--|--|---|---|---|

|                          |  |  |  |   |             |   |   |   |  |
|--------------------------|--|--|--|---|-------------|---|---|---|--|
|                          |  |  | 6. <i>Process payments once or twice a week</i>  |   |             |   |   |   |  |
|                          | <i>Payroll</i>   | <i>Ensure salaries, benefits and other third parties are paid on time</i><br><br><i>Payroll changes should have supporting documents</i><br><br><i>Accurate capturing of employees details on the system</i> | <i>The following should be captured and paid:</i><br>1. <i>Authorized Overtime</i><br>2. <i>All subsidies</i><br>3. <i>Cellphone allowances</i><br>4. <i>Standby allowances</i><br>5. <i>Bonuses</i><br>6. <i>Leave pay</i><br>7. <i>Night shift allowances</i><br>8. <i>Acting allowances</i><br>9. <i>Medical aid and pension fund contributions</i> | <i>monthly</i>  | <i>100%</i> | <i>25%</i>                              | <i>25%</i>                              | <i>25%</i>                              | <i>25%</i>   |
| <i>Budget Management</i> | <i>Ensure that budget allocation is in line with approved budget as legislated</i> | <i>Update the departments of the budget status</i>   | 1. <i>Compilation and submission of budget as per approved budget programme - Council Resolution</i><br>2. <i>Co-ordination of Budget Steering Committee meeting - Minutes distributed</i><br>3. <i>Budget</i>   | <i>Annually</i><br><br><i>Quarterly</i><br><br><i>Monthly</i> |             | <i>1 Report</i><br><br><i>3 Reports</i> | <i>1 Report</i><br><br><i>3 Reports</i> | <i>1 Report</i><br><br><i>3 Reports</i> | <i>2 Resolution</i><br><br><i>1 Report</i><br><br><i>3 Reports</i> |

|  |                               |   |  |                 |  |  |  |                  |                  |                  |                |
|--|-------------------------------|---|--|-----------------|--|--|--|------------------|------------------|------------------|----------------|
|  |                               |   | <i>performance report to all departments</i>   |                 |  |  |  |                  |                  |                  |                |
| <i>Supply Chain Management MFMA - Chapter 11</i> | <i>SCM Policy Compliance.</i> | <i>To procure goods and services through proper and transparent process in line with the approved SCM Policy.</i> | <i>Monitor and co-ordinate adherence to policy and legislation as per the requirements of the MFMA, Section 116, by:</i> | <i>Annually</i> |  |  |  |                  | <i>1Report</i>   |                  |                |
|  |                               |   |  | <i>Annually</i> |  |  |  |                  | <i>1Report</i>   |                  |                |
|  |                               |   |  | <i>Annually</i> |  |  |  |                  | <i>1Report</i>   |                  |                |
|  |                               |   |  | <i>Monthly</i>  |  |  |  |                  | <i>1Report</i>   |                  |                |
|  |                               | <i>Procurement of SCM system and compiling database form.</i>   | <i>2. Develop and compile an accredited SCM database.</i>  | <i>Monthly</i>  |  |  |  |                  | <i>1Report</i>   |                  |                |
|  |                               |   | <i>3. Verify information of service providers on municipal database</i>  | <i>Monthly</i>  |  |  |  | <i>3 Reports</i> | <i>3 Reports</i> | <i>3 Reports</i> | <i>1Report</i> |
|  |                               | <i>Development of the Procurement Plan.</i>   | <i>4. Plan and monitor procurement patterns and tendering processes.</i>   | <i>Monthly</i>  |  |  |  | <i>1Report</i>   | <i>1Report</i>   | <i>1Report</i>   | <i>1Report</i> |

|                  |  |   |   |   |  |                 |                 |                 |                 |
|------------------|--|---|---|---|--|-----------------|-----------------|-----------------|-----------------|
|                  |  | <i>Development of the Contract plan</i>   | <p><b>5. Compile the Bids Committee schedule meetings</b></p> <p>1. <i>Compile a contract register</i></p> <p>2. <i>Monitor the contract management compliance</i></p>          | <i>Monthly</i>                              |  | <i>1Report</i>  | <i>1Report</i>  | <i>1Report</i>  | <i>1Report</i>  |
| <i>Deviation</i> | <i>Ensure that the total number of deviations is continuously reduced.</i> | <p><i>To appoint panel of service providers on basic services e.g. (water chemicals, pumps).</i></p> <p><i>To enter into a contract with Government garage for procurement of yellow fleet.</i></p> | <p><i>To manage and minimize urgent request of goods and or services</i></p> <p><i>To manage and minimize deviations and urgent request on all heavy duty yellow fleet.</i></p> | <p><i>Monthly</i></p> <p><i>Monthly</i></p> |  | <i>3 Report</i> | <i>3 Report</i> | <i>3 Report</i> | <i>1 Report</i> |
|                  |  |   |   |   |  | <i>3Report</i>  | <i>3Report</i>  | <i>3Report</i>  | <i>1Report</i>  |

|   |   |  |  |   |                  |                  |   |                  |   |
|---|---|--|--|---|------------------|------------------|---|------------------|---|
| <i>Insurance and Accidents</i>              | <i>Municipal assets to be insured for safeguarding of assets.</i> | <i>Effect all insurance claims as and when they happen</i>               | <i>The following should be performed:</i><br><ol style="list-style-type: none"><li><i>1. Ensure that monthly payment are effected</i></li><li><i>2. Compile report regarding all the claims</i></li></ol>  | <i>Monthly</i><br><br><i>Quarterly</i>  | <i>2 617 848</i> | <i>1 Report</i>  | <i>1 Report</i>   | <i>1 Report</i>  | <i>1 Report</i>   |
| <i>Council's Asset Register: Section 63</i> | <i>Grap16 &amp;17 compliant</i>                                   | <i>Development of moveable and fixed assets including Infrastructure</i> | <i>The following should be performed:</i><br><ol style="list-style-type: none"><li><i>1. Keep a register and supporting documents of moveable assets with its current value</i></li><li><i>2. Provide all departments with an accurate and up-to date asset register</i></li><li><i>3. Risk assessment be done of fixed assets</i></li><li><i>4. Develop fixed asset register with current value</i></li></ol> | <i>Quarterly</i><br><br><i>Annually</i> | <i>2 100 000</i> | <i>3 Reports</i> | <i>3 Reports</i><br><br><i>1 Report</i><br><br><i>1 Assessment Report</i> | <i>3 Reports</i> | <i>3 Reports</i><br><br><i>1 Report</i><br><br><i>1 Progress Report</i> |



|   |  |  |   |                  |                  |                  |                  |                  |                  |
|---|--|--|---|------------------|------------------|------------------|------------------|------------------|------------------|
| <i>Stock Maintenance and Management</i> | <i>To ensure that inventory lists is accurate, updated and safeguarded</i>           | <i>Monitoring and performance management</i>   | <i>The following should be performed:</i><br><ol style="list-style-type: none"> <li><i>1. Regular stock taking to be performed</i></li> <li><i>2. Report on inventory register</i></li> </ol>   | <i>Quarterly</i> |                  | <i>1 Report</i>  | <i>1 Report</i>  | <i>1 Report</i>  | <i>1 Report</i>  |
| <i>Fleet Management</i>                 | <i>To ensure proper record and listing of all the municipal vehicles and drivers</i> | <i>Manage and monitor the fleet operations</i> | <ol style="list-style-type: none"> <li><i>1. Regular maintenance on all vehicles</i></li> <li><i>2. Fleet management and control</i></li> <li><i>3. Site training and screening of all drivers</i></li> <li><i>4. Disposal of redundant assets</i></li> </ol> | <i>Quarterly</i> | <i>1 427 627</i> | <i>1 Report</i>  | <i>1 Report</i>  | <i>1 Report</i>  | <i>1 Report</i>  |
|   |  |  |   | <i>Monthly</i>   |                  | <i>3 Reports</i> | <i>3 Reports</i> | <i>3 Reports</i> | <i>3 Reports</i> |
|   |  |  |   | <i>Semester</i>  |                  |                  | <i>1 Report</i>  | <i>1 Report</i>  | <i>1 Report</i>  |
|   |  |  |   | <i>Annually</i>  |                  |                  |                  |                  | <i>1 Report</i>  |

**FINANCIAL MANAGEMENT**

|   |  |  |   |                    |  |                  |                  |                     |                  |
|---|--|--|---|--------------------|--|------------------|------------------|---------------------|------------------|
| <i>Budget Management MFMA - Chapter 4</i> |  |  | <i>Submission of financial reports in terms of the MFMA:</i><br><ol style="list-style-type: none"> <li><i>1. Section 71- financial reports submitted to Council - Mayoral Committee, National Treasury and other authorities before the 10<sup>th</sup> of each month-</i></li> </ol> | <i>Monthly</i>     |  | <i>3 Reports</i> | <i>3 Reports</i> | <i>3 Reports</i>    | <i>3 Reports</i> |
|   |  |  |   | <i>31 Jan 2014</i> |  |                  |                  | <i>1 Resolution</i> |                  |

|  |  |  |   |   |                  |   |   |   |   |
|--|--|--|---|---|------------------|---|---|---|---|
|  |  |  | <p><i>Council Resolution Number</i></p> <p><i>2. Section 72-mid-year performance assessment report submitted to</i></p> <p><i>2.1 Council</i></p> <p><i>2.2 Mayor</i></p> <p><i>2.3 National Treasury</i></p> <p><i>2.4 Provincial Treasury</i></p>   |   |                  |   |   |   |   |
| <i>Financial Statement Section 126, MFMA</i> | <i>To ensure that Financial Statements are accurate and credible information</i> | <i>Prepare the AFS in line with MFMA</i> | <p><i>Finalisation of financial statements by adhering to the following:</i></p> <p><i>1. Submission to the performance &amp; Audit Committee for revision (Sec 166(2)(b) and (3)(b)(ii)-MFMA - Resolution Number</i></p> <p><i>2. Submission to the auditor-General for annual external auditing (Sec126(1)(a) - MFMA) - Proof of Submission</i></p> | <p><i>25 Aug 2013</i></p> <p><i>31 Aug 2013</i></p> <p><i>30 Nov 2013</i></p> | <i>3 494 700</i> | <p><i>1Resolution</i></p> <p><i>1Resolution</i></p> | <p><i>0</i></p> <p><i>0</i></p> <p><i>1Resolution</i></p> | <p><i>0</i></p> <p><i>0</i></p> <p><i>0</i></p> | <p><i>0</i></p> <p><i>0</i></p> <p><i>0</i></p> |

|                         |  |  |  |                  |                  |                 |                 |                 |                 |
|-------------------------|--|--|--|------------------|------------------|-----------------|-----------------|-----------------|-----------------|
|                         |  |  | 3. <i>Submission of audit report received from the Auditor-General to the Performance &amp; Audit Committee for notification</i>   |                  |                  | 0               |                 |                 |                 |
| <i>Clean Audit 2014</i> | <i>Ensure that the Audit Plan is implemented</i> | <i>Striving to Clean Audit 2013-14</i> | <i>The following should be performed:</i> <ol style="list-style-type: none"> <li><i>1. Progress report on the implementation of the Audit Plan to address queries raised 10/11- 11-12</i></li> <li><i>2. Compliance to GRAP and GAMAP standards</i></li> <li><i>3. Clearing of suspense accounts</i></li> <li><i>4. All internal controls and procedures be applied and implemented</i></li> </ol> | <i>Quarterly</i> | <i>2 133 885</i> | <i>1 Report</i> | <i>1 Report</i> | <i>1 Report</i> | <i>1 Report</i> |

### 3.5. CORPORATE SERVICES

| Priority Area  | Strategic Objectives  | Strategies  | Key Performance Indicator   | Annual target   | Budget/ Vote                     | Deliverable Targets |     |     |     |
|--|---|---|---|---|----------------------------------|---------------------|-----|-----|-----|
|  |   |   |   |   |                                  | Q1                  | Q2  | Q3  | Q4  |
| <b>Good governance and Public Participation</b>                |   |   |   |   |                                  |                     |     |     |     |
| <b>Council sittings</b>  | Compliance with systems Act and standing rules              | Preparations of agenda and items  | Adherence to council sitting schedule   | To ensure that council items and agendas are timeously delivered to the councilors    |                                  | 25%                 | 25% | 25% | 25% |
| <b>Section 80 committees</b>                                   | Compliance with systems Act and standing rules              | Preparations of agenda and items<br><br>Councilors training                                 | Adherence to section 80 sitting schedule  | To ensure that section 80 items and agendas are timeously delivered to the councilors |                                  | 25%                 | 25% | 25% | 25% |
| <b>MUNICIPAL TRANSFORMATION AND ORGANIZATIONAL DEVELOPMENT</b> |   |   |   |   |                                  |                     |     |     |     |
| <b>Skills development</b>                                      | Compliance with Skills Development Act                      | To ensure that the institution has competent employees especially on critical scarce skills | Conduction and updating of credible skills audit and compile the WSP  | Number of employees received training as per WSP                                      | R 950 000.00<br><br>(Skills Dev) | 30%                 | 10% | 40% | 20% |
|  | Capacitate and develop employees, councilors and unemployed |   |   |   |                                  |                     |     |     |     |
|  | Design and  | Create a database of graduates of employed and unemployed in NLM.                           | Have statistics of qualified and experienced people in NLM. Provision of learning opportunities to students to enable them to | Number of learnerships, internships, bursaries and in-service training provided       |                                  | 30%                 |     |     |     |

|                                       |  |  |   |  |                                |            |            |            |            |
|---------------------------------------|--|--|---|--|--------------------------------|------------|------------|------------|------------|
|                                       | <i>develop an HRD strategy</i><br><br><i>To create skills development opportunities for graduates and unemployed</i> | <i>Provision of experiential learning to interested students</i>                 | <i>complete their studies</i>   |  |                                |            | <b>40%</b> | <b>15%</b> | <b>15%</b> |
|                                       | <i>Provision of bursaries to employees and Councillors</i>   | <i>Ensure that employees and Councillors receives competitive qualifications</i> | <i>Number of employees awarded bursaries</i>  | <i>Internal bursary scheme</i>                           | <b>R300 000.00 (Bursaries)</b> | <b>10%</b> | <b>10%</b> | <b>50%</b> | <b>30%</b> |
| <b>Occupational Health and Safety</b> | <i>Compliance with health and safety Act</i>   | <i>Promote safety in a work place</i>  | <i>Provision of protective clothing for all categories of employees</i><br><br><i>Training of employees on health and safety issues</i> | <i>Verification of statistics for allocation purpose</i> | <b>R400 000.00 (PPE)</b>       |            | <b>50%</b> |            | <b>50%</b> |
|                                       |  | <i>Ensure the availability of safety file</i>                                    | <i>Create safety file</i>   | <i>Safe keeping and Updating</i>                         |                                |            |            |            |            |
|                                       |  | <i>Ensure the availability of safety committee</i>                               | <i>Establish safety Committee</i>   | <i>Ensuring functionality</i>                            |                                |            |            |            |            |
|                                       |  | <i>Ensure the availability of safety representatives</i>                         | <i>Establish safety representative</i>  | <i>Ensuring functionality</i>                            |                                |            |            |            |            |

|                             |   |  |  |  |                        |            |            |            |            |
|-----------------------------|---|--|--|--|------------------------|------------|------------|------------|------------|
|                             |   | <i>Ensure the capacitation of safety committee and safety representatives</i>                                      | <i>Train of safety representatives and committee</i>   | <i>Ensuring functionality</i>  |                        |            |            |            |            |
| <b>Security</b>             | <i>Ensure safety and security of the premises, employees and visitors</i><br><br><i>Restriction of unauthorized entries</i> | <i>Develop a comprehensive security plan for the institution</i><br><br><i>Proper and effective access control</i> | <i>Implement and adhere to the security plan</i><br><br><i>Control access in all premises of NLM</i> | <i>Submission of report and alerts on security risk envisaged</i><br><br><i>Provision of safe and secure working environment</i> | <b>R800 000</b>        | <b>20%</b> | <b>40%</b> | <b>20%</b> | <b>20%</b> |
| <b>Building Maintenance</b> | <i>Ensure that employees, customers &amp; visitors are safe in municipal buildings</i>                                      | <i>Repairing &amp; renovations of buildings</i><br><br><i>cleaning of buildings</i>                                | <i>Buildings repainted</i><br><br><i>Walls are refurbished</i>                                       | <i>Ensuring that buildings are safe and clean</i>  | <b>R 2m (Building)</b> | <b>50%</b> | <b>20%</b> | <b>20%</b> | <b>10%</b> |
| <b>ICT</b>                  | <i>Provision of effective and efficient ICT services</i>  | <i>To ensure that all ICT systems are functional and available to users</i>  | <i>Rendering of secure IT environment</i>  | <i>Update the ICT systems</i>  | <b>R2 600 000 .00</b>  | <b>20%</b> | <b>40%</b> | <b>20%</b> | <b>20%</b> |

|                          |   |  |   |   |                          |            |            |            |            |
|--------------------------|---|--|---|---|--------------------------|------------|------------|------------|------------|
|                          |   | <i>Compliance to ICT policies with new legislation</i> | <i>Review ICT policies</i>  | <i>Implementation of effective security standards in line with policies</i> |                          |            |            |            |            |
|                          |   | <i>Eliminate duplication of ICT systems</i>            | <i>Register of Software Audit</i>   | <i>Update the register</i>  |                          |            |            |            |            |
|                          |   | <i>Finalization of updated website</i>                 | <i>Collection of relevant information to be updated on website</i>                | <i>Effective functionality of the website</i>                               |                          |            |            |            |            |
|                          |   | <i>Monitoring and control of Internet Access</i>       | <i>Allocate internet to relevant users</i>  | <i>Compile report on usage of internet</i>                                  |                          |            |            |            |            |
|                          |   | <i>Establish a capable in-house IT support</i>         | <i>Capacitate IT Technicians</i>  | <i>Attend core IT courses</i>   |                          |            |            |            |            |
| <b>Archives/Registry</b> | <i>Ensure the availability of Archives policy</i> | <i>Development of the policy</i>                       | <i>Adherence to the policy</i>  | <i>Effective implementation of policy</i>                                   | <b>R2<br/>300 000.00</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> | <b>25%</b> |
|                          |   | <i>Timeous distribution and collection of mail</i>     | <i>Update a register for all mails and/or correspondence received/distributed</i> | <i>Submission of reports for mail</i>                                       |                          |            |            |            |            |

|                        |   |   |   |  |                                    |            |            |            |            |
|------------------------|---|---|---|--|------------------------------------|------------|------------|------------|------------|
|                        |   |   |   |  |                                    |            |            |            |            |
|                        |   | <i>Secured and safe record keeping</i>  | <i>Introducing electronic records management system</i>                                   | <i>Attend core Electronic Records Management Courses</i> |                                    |            |            |            |            |
| <i>Human Resources</i> | <i>To enhance human capacity &amp; productivity within the municipality</i> | <i>Promotion of employee wellness</i>   | <i>Number of employees assisted</i><br><br><i>Number of sporting activities held</i>      | <i>EAP</i><br><br><i>Internal Sports</i>                 | <i>R 270 000.00</i>                | <i>30%</i> | <i>30%</i> | <i>30%</i> | <i>10%</i> |
|                        |   | <i>Review all existing policies</i>   | <i>Adoption of the by- law</i>  | <i>Compliance and implementation of policies</i>         | <i>R1 000 000.00 (Legislation)</i> | <i>50%</i> | <i>20%</i> | <i>20%</i> | <i>10%</i> |
|                        |   | <i>Ensure that the system for Leave Days is continually updated</i>   | <i>Thorough training of HR personnel regarding updating of system</i>                     |  |                                    |            |            |            |            |
|                        | <i>Promote sound labour relations</i>                                       | <i>All recognized collective bargaining agreements, applicable legislations and policies be implemented</i> | <i>Maintain healthy and conducive working environment by reviewing EE plan and report</i> | <i>Conduct workshops with all stakeholders</i>           |                                    |            |            |            |            |



|  |   |   |  |  |                       |            |            |            |            |
|--|---|---|--|--|-----------------------|------------|------------|------------|------------|
|  | <i>Collective bargaining with organized labour on</i>                         | <i>Sound labour relations</i>                         | <i>Functional Local Labour Forum</i>                                     | <i>Meetings be held per schedule</i>   |                       | <i>25%</i> | <i>25%</i> | <i>25%</i> | <i>25%</i> |
| <b><i>Admin and Legal Services</i></b> | <i>Attend to legal claims against the municipality are timeously attended</i> | <i>Development of monthly schedule</i>                | <i>High court matters are speedily finalized in a less costly manner</i> | <i>Ensuring that monthly statistics of legal claims are kept and provided</i>              | <i>R2 000 000 .00</i> | <i>25%</i> | <i>25%</i> | <i>25%</i> | <i>25%</i> |
|  | <i>Finalize legal claims without resorting to litigation</i>                  | <i>Timeous response to correspondence and queries</i> | <i>Most bargaining council are attended to and resolved speedily</i>     | <i>Ensuring that bargaining council matters are resolved without going for arbitration</i> |                       |            |            |            |            |
|  | <i>Provision of monthly statistics on claims against the municipality</i>     | <i>Maintenance of classified information</i>          |  |  |                       |            |            |            |            |
|  | <i>Attend to Bargaining Council matters &amp; resolving them efficiently</i>  | <i>Develop administration and action plan</i>         |  |  |                       |            |            |            |            |

**3.6. TECHNICAL SERVICES**

| Priority Area     | Strategic Objectives  | Strategies   | Key Performance Indicator                        | Annual target   | Budget/ Vote | Quarterly Target      |                   |                   |                   |
|-------------------|---|--|--|---|--------------|-----------------------|-------------------|-------------------|-------------------|
|                   |   |  |  |   |              | Q1                    | Q2                | Q3                | Q4                |
| <b>Sanitation</b> | To improve the effluent quality discharged into the stream to comply with DWA standards | Upgrading of Heilbron Waste Treatment Works            | Reduced No of non-compliance directives from DWA | Compliance with Waste water quality discharge SANS 0421         | R25m         | 100%                  |                   |                   |                   |
|                   | To improve the effluent quality discharged into the stream to comply with DWA standards | Upgrading of Parys Waste Treatment Works               | Reduced No of non-compliance directives from DWA | Compliance with Waste water quality discharge SANS 0421         | R25m         | 60%                   | 35%               | 5%                |                   |
|                   | To eradicate buckets in Tumahole  | To provide sewer household connections                 | Eradication of buckets                           | Eradicate 900 buckets   | R17.5m       | 60%                   | 35%               | 5%                |                   |
| <b>Water</b>      | To ensure water reliability provision   | Repair/replace ment of non-functional items at the WTW | Reduction of no water complaints                 | Upgrading of Parys Water Treatment Works                        | R8m          | 50%                   | 35%               | 15%               |                   |
|                   | To ensure reliability of water provision.   |  | Failure/Unplanned interruption of services       | Number of interruptions exceeding 48 hours to be reduced to 200 |              | 25%                   | 25%               | 25%               | 25%               |
|                   | To ensure that drinking water quality supplied within NLM meets National norms and      | Monitoring of water quality samples                    | Compliance with SANS 0241                        | To achieve 70% percentage compliance                            |              | 50% of 95% compliance | 60%95% compliance | 60%95% compliance | 70%95% compliance |

|                    |   |  |  |  |                       |     |     |     |     |
|--------------------|---|--|--|--|-----------------------|-----|-----|-----|-----|
|                    | <i>standards</i>  |  |  |  |                       |     |     |     |     |
|                    | <i>Eradicate water backlog in Ngwathe</i>   | <i>Installation of water meters in Vredefort, Mokwallo</i> | <i>Number of households received water connections</i>               | <i>Households received water connections</i>                 | <b>R6.5m</b>          | 10% | 30% | 40% | 20% |
|                    | <i>1. To ensure that every drop of potable water is contained in the system.<br/>2. To minimize total consumption</i> | <i>Water purchased vs. water billed</i>                    | <i>Implementation of Water Conservation/ Water Demand Management</i> | <i>Volume of water purchased (kl) reduced by 20%</i>         |                       | 25% | 25% | 25% | 25% |
|                    | <i>Provision of water to all households</i>   | <i>Water and sewer connections in Tumahole</i>             | <i>eradication of communal water taps</i>                            | <i>760 house hold provided water with house connections</i>  | <b>R 17.5m</b>        | 90% | 10% |     |     |
| <b>Electricity</b> | <i>To ensure the proper protection of electricity meters</i>  | <i>Meter protection structures/boxes installed</i>         | <i>Buying of electricity meters</i>                                  | <i>3000 meters protected.</i>                                | <i>R 1 730 726.47</i> | 15% | 35% | 25% | 25% |
|                    | <i>To ensure electricity service reliability</i>  | <i>Prevent cable and copper theft</i>                      |  | <i>10 arrests leading to conviction</i>                      |                       | 10% | 30% | 30% | 30% |
|                    | <i>To ensure electricity service reliability</i>  | <i>Energy Efficiency</i>                                   | <i>Replacement of non-energy efficient bulbs</i>                     | <i>1000 street lights replaced with efficient luminaries</i> |                       | 25% | 25% | 25% | 25% |
|                    | <i>To ensure electricity service reliability</i>  | <i>Energy efficient lights in all NLM buildings -</i>      | <i>Replacement of non-energy efficient bulbs</i>                     | <i>100 lamps replaced</i>                                    |                       | 25% | 25% | 25% | 25% |

|                              |  |   |   |   |              |            |            |            |            |
|------------------------------|--|---|---|---|--------------|------------|------------|------------|------------|
|                              |  | <i>number of lamps replaced</i>                           |   |   |              |            |            |            |            |
|                              | <i>To provide sustainable electricity supply</i>   | <i>reduce electricity tripping in Heilbron</i>            | <i>Killo Watts improved</i>                               | <i>Completion of bulk electricity upgrade in Heilbron</i> | <i>R15m</i>  | <i>50%</i> | <i>30%</i> | <i>20%</i> |            |
| <b>Roads and Storm Water</b> | <i>To Implement Stormwater Management systems through the cleaning of Stormwater conduits.</i> | <i>Cleaning of stormwater conduits measured by length</i> | <i>Procure hydro blasting jet truck</i>                   | <i>1 km cleaned</i>                                       |              | <i>25%</i> | <i>25%</i> | <i>25%</i> | <i>25%</i> |
|                              | <i>Resurface and rehabilitate paved roads to reduce maintenance backlog.</i>                   | <i>Repairing of potholes according to standard</i>        | <i>Ordering of pothole material</i>                       | <i>300m<sup>2</sup> of the surface area repaired</i>      |              | <i>25%</i> | <i>25%</i> | <i>25%</i> | <i>25%</i> |
|                              | <i>Surfaced roads according to standards</i>   | <i>Tarred roads according to the approved standards.</i>  | <i>Provincial department to appoint service providers</i> | <i>2 km paved roads</i>                                   | <i>R12m</i>  | <i>25%</i> | <i>25%</i> | <i>25%</i> | <i>25%</i> |
|                              | <i>Reduce roads infrastructure backlog</i>   | <i>Paving of internal roads</i>                           | <i>No of km paved</i>                                     | <i>Paving of 1 km in Koppies</i>                          | <i>R6.6m</i> | <i>30%</i> | <i>30%</i> | <i>20%</i> | <i>20%</i> |
|                              | <i>Reduce roads infrastructure backlog</i>   | <i>Paving of internal roads</i>                           | <i>No of km paved</i>                                     | <i>Paving of 1 km in Edenville</i>                        | <i>R6.6m</i> | <i>30%</i> | <i>30%</i> | <i>20%</i> | <i>20%</i> |

**14. Detailed Capital Programme**

| VOTE NUMBERS |         | DESCRIPTION                       |  |     | 2012/13              | 2013/14              | 2014/15 |
|--------------|---------|-----------------------------------|--|-----|----------------------|----------------------|---------|
| 112005       | 4020602 | TECHNICAL SERVICES ADMINISTRATION | PROJECT MANAGEMENT UNIT  | MIG | 2 528 000.00         | 2 660 500.00         |         |
| 112020       | 4010901 | SEWERAGE NETWORK                  | BUCKET ERADICATION - TUMAHOLE / HEILBRON   | MIG | 2 000 000.00         | -                    | -       |
| 112020       | 4020902 | SEWERAGE NETWORK                  | HEILBRON SEWER PLANT   | MIG | 8 000 000.00         | 15 000 000.00        |         |
| 112020       | 4030901 | SEWERAGE NETWORK                  | NEW SEWER AND WATER CONNECTIONS - PARYS  | MIG | 913 000.00           |                      |         |
| 112035       | 4010004 | WATER NETWORK                     | UPGEADING OF SEWER TREATMENT PLANT<br>HEILBRON                                       | MIG | 25 000 000.00        |                      |         |
| 112035       | 4010005 | WATER NETWORK                     | UPGRADE WATER BOOSTER PUMP STATION - VRE /<br>UPGRADE OF WATER TREATMENT PLANT PARYS | MIG | 12 000 000.00        | 9 000 000.00         |         |
| 112035       | 4010006 | WATER NETWORK                     | REPAIR OF LEAKING RESERVOIR - HEILBRON   |     |                      |                      |         |
| 112040       | 4021201 | WATER PURIFICATION                | PARYS WATER PURIFICATION PH.3  |     |                      | 17 049 500.00        |         |
|              |         | COMPUTER CENTRE                   | IT SYSTEMS   | Own | 1 000 000.00         |                      |         |
|              |         | TRAFFIC                           | SPEED CAMERAS  | Own | 450 000.00           |                      |         |
|              |         | FINANCIAL SERVICES ADMIN          | INFRASTRUCTURE ASSETS  | Own | 300 000.00           |                      |         |
|              |         | ROADS                             |  |     |                      | 9 500 000.00         |         |
|              |         |                                   |  |     | <b>52 191 000.00</b> | <b>53 210 000.00</b> | -       |

| <b>Project Description</b>  | <b>MIG/Municipal Budget</b> | <b>12/13 Allocation</b> | <b>12/13 Expenditure</b> | <b>12/13 Balance</b>   | <b>Total Expenditure to date</b> | <b>12/13 Financial Progress</b> | <b>Total Physical Progress</b> |
|---|-----------------------------|-------------------------|--------------------------|------------------------|----------------------------------|---------------------------------|--------------------------------|
| <i>Ngwathe PMU: 2012/2013</i>   | <i>R 2 528 000.00</i>       | <i>R 2 522 050.00</i>   | <i>R 2 089 175.80</i>    | <i>R 432 874.20</i>    | <i>R 2 089 175.80</i>            | <i>83%</i>                      | <i>-</i>                       |
| <i>Heilbron: Upgrading of sewer treatment works (ID-158007)</i>                         | <i>R 49 500 000.00</i>      | <i>R 8 000 000.00</i>   | <i>R 10 385 515.98</i>   | <i>-R 2 385 515.98</i> | <i>R 31 568 014.86</i>           | <i>130%</i>                     | <i>65%</i>                     |
| <i>Parys: Refurbishment and upgrading of Water Treatment Works Phase 3 (MIS:171059)</i> | <i>R 28 895 732.00</i>      | <i>R 8 093 020.00</i>   | <i>R 6 498 464.34</i>    | <i>R 1 594 555.66</i>  | <i>R 7 962 440.36</i>            | <i>80%</i>                      | <i>30%</i>                     |
| <i>Parys: Upgrading of sewer treatment works</i>  | <i>R 75 000 000.00</i>      | <i>R 24 000 000.00</i>  | <i>R 23 633 097.85</i>   | <i>R 366 902.15</i>    | <i>R 35 166 928.87</i>           | <i>98%</i>                      | <i>45%</i>                     |
| <i>Refurbishment of the tennis court in Koppies</i>                                     | <i>#REF!</i>                | <i>R 1 000 000.00</i>   | <i>R 415 576.17</i>      | <i>R 584 423.83</i>    | <i>R 415 576.17</i>              | <i>FALSE</i>                    | <i>90%</i>                     |
| <i>Fencing of the munmec sports facility</i>  | <i>#REF!</i>                | <i>R 825 930.00</i>     | <i>R 129 310.00</i>      | <i>R 696 620.00</i>    | <i>R 129 310.00</i>              | <i>16%</i>                      | <i>10%</i>                     |

| <b>Project Description</b>   | <b>MIG/Municipal Budget</b> | <b>12/13 Allocation</b>       | <b>12/13 Expenditure</b>      | <b>12/13 Balance</b>         | <b>Total Expenditure to date</b> | <b>12/13 Financial Progress</b> | <b>Total Physical Progress</b> |
|--|-----------------------------|-------------------------------|-------------------------------|------------------------------|----------------------------------|---------------------------------|--------------------------------|
| <i>Refurbishment of the Schonkenville sports complex</i>           | <i>R 3 000 000.00</i>       | <i>R 3 000 000.00</i>         | <i>R 109 651.70</i>           | <i>R 2 890 348.30</i>        | <i>R 109 651.70</i>              | <i>4%</i>                       | <i>5%</i>                      |
| <i>Construction of the Heilbron Sports Facility</i>                | <i>R 4 200 000.00</i>       | <i>R 3 000 000.00</i>         | <i>R 240 252.64</i>           | <i>R 2 759 747.36</i>        | <i>R 240 252.64</i>              | <i>8%</i>                       | <i>5%</i>                      |
| <i>Construction of a 1km paved road in Edenville</i>               | <i>R 6 558 951.35</i>       | <i>R 6 558 951.35</i>         | <i>R 0.00</i>                 | <i>R 6 558 951.35</i>        | <i>R 0.00</i>                    | <i>0%</i>                       | <i>0%</i>                      |
| <i>Construction of a 1km paved road in Koppies</i>                 | <i>R 6 558 951.35</i>       | <i>R 6 558 951.35</i>         | <i>R 0.00</i>                 | <i>R 6 558 951.35</i>        | <i>R 0.00</i>                    | <i>0%</i>                       | <i>0%</i>                      |
| <i>Mokwallo: Construction of water connections for 1625 stands</i> | <i>R 65 559 997.50</i>      | <i>R 4 574 097.30</i>         | <i>R 0.00</i>                 | <i>R 0.00</i>                | <i>R 0.00</i>                    | <i>0%</i>                       | <i>0%</i>                      |
|  |                             | <b><i>R 68 133 000.00</i></b> | <b><i>R 43 501 044.48</i></b> | <b><i>R20 057 858.22</i></b> | <b><i>R 77 681 350.40</i></b>    |                                 |                                |
|  |                             | <b><i>5% PMU</i></b>          | <b><i>R 2 522 020.00</i></b>  |                              |                                  |                                 |                                |

**Allocation for 2012/13 FY R 50 441 000.00**

**Roll over from 2011/12 FY R 17 692 000.00**

**TOTAL: R68 133 000.00**

**Non MIG Projects**

| <i>PROJECT DESCRIPTION</i>   | <i>PROJECT BUDGET</i>  | <i>MUNICIPAL ALLOCATION</i> | <i>EXPENDITURE</i>     | <i>BALANCE</i>        | <i>FINANCIAL PROGRESS</i> | <i>PHYSICAL PROGRESS</i> |
|--|------------------------|-----------------------------|------------------------|-----------------------|---------------------------|--------------------------|
| <i>Parys extension 6 construction of 780 toilet structures and water connections</i> | <i>R 15 265 788.18</i> | <i>R 15 265 788.18</i>      | <i>R 12 605 786.88</i> | <i>R 2 660 001.30</i> | <i>83%</i>                | <i>90%</i>               |
| <i>Heilbron Bulk electricity supply</i>  | <i>R 14 888 323.51</i> | <i>R 14 888 323.51</i>      | <i>R 6 825 907.37</i>  | <i>R 8 062 416.14</i> | <i>54%</i>                | <i>60%</i>               |



**SIGNED AND APPROVED BY THE MUNICIPAL MANAGER: ADV THABO MOKOENA**

**Signature:** ..... **DATE:** .....



**SIGNED AND APPROVED BY THE MAYOR: COUNCILLOR JOEY MOCHELA**

**MAYOR:** ..... **DATE:** .....

**COUNCIL APPROVAL DATE:** \_\_\_\_\_