

REQUEST FOR FORMAL WRITTEN QUOTATIONS

Ngwathe Local Municipality is hereby inviting service providers to submit on the following:

Date advertised: 05 February 2018 – **Closing Date: 12 February 2018**

Supply and Delivery of 2 Laptops & 2 External Hard Drive (Parys) ❖ Laptop Core i7 CPU 2.8 GHZ Intel Core i7, Dedicated Graphics 4GB, Ram 16GB, Storage 1 Terabyte	Mr G. Botes Contact No: 082 769 8877	01(02/2018)
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Supply Chain Management Unit:

Contact Person: Mrs T. Semenya

Contact Numbers:083 267 9418

Email address: tiisetsos@ngwathe.co.za

Specification

Detailed specifications can be obtained from Bid documents available at Liebenberg trek, Parys at Supply Chain Office Management Office.

Instructions dealing with the depositing of quotations:

Address a sealed envelope clearly marked with the **quote no: description and closing date** to "Supply Chain Management Unit", PO Box 359, Parys,9585 or Deposit it in the Tender Box situated at Liebenberg trek, Parys, **outside the main building**

PLEASE NOTE

- ❖ Ngwathe Local Municipality procurement policy will apply;
- ❖ The lowest or any quote will not necessarily be accepted and the Municipality reserves the right to accept where applicable a portion of any quotation;
- ❖ Late, emailed or faxed quotations will not be considered;
- ❖ Quotations submitted are to hold good for the period up until to 90 days;
- ❖ All persons in the service of the state are not allowed to bid; and
- ❖ 80/20 preferential procurement point system will be used to evaluate the quotes;
- ❖ BBBEE Certificate should be submitted
- ❖ Valid Original Tax Clearance and Tax Compliance Status Pin
- ❖ Proof of Registration on Central Supplier Database and summary thereto
- ❖ Proof of Municipal account (Both Directors and Company)
- ❖ Proof that the entity is in good standing at SARS as per CSD report



Mr M. Xulu

Supply Chain Manager