

NGWATHE LOCAL MUNICIPALITY

FS203



The home of harmony, prosperity and growth

**MID-YEAR BUDGET AND PERFORMANCE**

**ASSESSMENT REPORT**

**31 DECEMBER 2020**

## TABLE OF CONTENTS

Legislative requirement

### **PART 1      Mid-Year Budget and Performance Assessment**

Section 1: Executive Mayor's Report

Section 2: Executive Summary

Section 3: In-Year Budget Tables

### **PART 2      Supporting Documentation**

Section 4: Cash Flow (Table C7)

Section 5: Debtor's Analysis (Table SC3)

Section 6: Creditor's Analysis (Table SC4)

Section 7: Investment Portfolio Analysis (Table SC5)

Section 8: Allocation and grants receipts and expenditure (Table SC6)

Section 9: Capital expenditure report (Table C5)

Section 10: Performance Plan evaluation on SDBIP

Section 11: Municipal Manager's Quality Certificate

## Legislative Framework

This report has been prepared in terms of the following enabling legislation:

### Municipal Finance Management Act, No. 56 of 2003

#### Section 72: Mid-year budget and performance assessment

72. (1) The accounting officer of a municipality must by 25 January of each year—

(a) assess the performance of the municipality during the first half of the financial year, taking into account—

- (i) the monthly statements referred to in section 71 for the first half of the financial year;
  - (ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
  - (iii) the past year's annual report, and progress on resolving problems identified in the annual report; and
  - (iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities; and
- (b) submit a report on such assessment to—
- (i) the mayor of the municipality;
  - (ii) the National Treasury; and
  - (iii) the relevant provincial treasury.

72. (2) The statement referred to in section 71(1) for the sixth month of a financial year may be incorporated into the report referred to in subsection (1)(b) of this section.

72. (3) The accounting officer must, as part of the review—

- (a) make recommendations as to whether an adjustments budget is necessary; and
- (b) recommend revised projections for revenue and expenditure to the extent that this may be necessary.

#### Section 54: Budgetary control and early identification of financial problems

54. (1) On receipt of a statement or report submitted by the accounting officer of the municipality in terms of section 71 or 72, the mayor must—

- (a) consider the statement or report;
- (b) check whether the municipality's approved budget is implemented in accordance with the service delivery and budget implementation plan;
- (c) consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustments budget;
- (d) issue any appropriate instructions to the accounting officer to ensure—
  - (i) that the budget is implemented in accordance with the service delivery and budget implementation plan; and
  - (ii) that spending of funds and revenue collection proceed in accordance with the budget;

- (e) identify any financial problems facing the municipality, including any emerging or impending financial problems; and
  - (f) in the case of a section 72 report, submit the report to the council by 31 January of each year.
- (2) If the municipality faces any serious financial problems, the mayor must—
- (a) promptly respond to and initiate any remedial or corrective steps proposed by the accounting officer to deal with such problems, which may include—
    - (i) steps to reduce spending when revenue is anticipated to be less than projected in the municipality's approved budget;
    - (ii) the tabling of an adjustments budget; or
    - (iii) steps in terms of Chapter 13; and
  - (b) alert the council and the MEC for local government in the province to those problems.
- (3) The mayor must ensure that any revisions of the service delivery and budget implementation plan are made public promptly.

**Municipal Finance Management Act, No. 56 of 2003  
Municipal Budgeting and Reporting Regulation Notice 393 of 2009**

### **Section 33: Format of a mid-year budget and performance assessment**

33. A mid-year budget and performance assessment of a municipality referred to in section 72 of the Act must be in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act.

### **Section 34: Publication of mid-year budget and performance assessments**

34. (1) Within five working days of 25 January each year the municipal manager must make the mid-year budget and performance assessment public by placing it on the municipal website.

34. (2) The municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the mid-year budget and performance assessment, including –

- (a) Summaries in alternate languages predominant in the community; and
- (b) Information relevant to each ward in the municipality

### **Section 35: Submission of mid-year budget and performance assessments**

35. The municipal manager must submit to the National Treasury and the relevant provincial treasury, in both printed and electronic form –

- (a) the mid-year budget and performance assessment by 25 January of each year, and
- (b) any other information relating to the mid-year budget and performance assessment as may be required by the National Treasury.

## PART 1: Mid-Year Budget and Performance Assessment

This report has been prepared in terms of the Local Government: Municipal Finance Management Act, No. 56 of 2003: Municipal Budget and Reporting Regulations, Government Gazette 32141, 17 April 2009.

### 1.1. Mayor's Report

In terms of section 72 (1) (a) and 52 (d) of the Local Government: Municipal Finance Management Act No. 56 of 2003 (MFMA), the Accounting Officer must by 25 January of each year assess the performance of the municipality during the first half of the financial year. A report of such assessment must in terms of section 72 (1) (b) of the Local Government: Municipal Finance Management Act No. 56 of 2003 be submitted to the Executive Mayor, Provincial Treasury and National Treasury.

Once the Mayor has considered the section 72 report, such a report must be submitted to council by the 31 January each year as required in terms of section 54 (f) of the Local Government: Municipal Finance Management Act No. 56 of 2003. The mid-year budget and performance assessment report and supporting tables of Ngwathe Local Municipality, was also prepared in accordance with the requirements of MFMA and the Municipal Budget and Reporting Regulations.

In order to achieve our goals as set out in both Integrated Development Plan and Budget we have to strive for institutional excellence through institutional re-engineering, effective leadership and effective long range development planning. Although there has been significant progress made towards realization of the set performance objectives for the period under review, there are however still a number of challenges that needs to be overcome and these include the following dominant challenges:

- Cash flow deficiency to ensure sustainable service delivery;
- Critical vacancies that exist in different departments;
- Undesirable Audit Opinions from the Auditor-General;
- Revenue losses due to electricity theft, illegal connections and distribution losses;
- Institutional transformation (National Treasury Reforms)

All of these challenges invariably have a negative bearing on the overall performance of the municipality.

However, pro-active measures have already been instituted to effectively deal with these challenges. These includes, revenue protection, meter audit and installation under the vending system project.

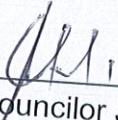
Implementation of effective HR management to ensure that adequate and sufficiently skilled resources are in place and that performance is monitored.

We believe that having filled all senior managers position will assist the administrative wing of the municipality in effectively exercising adequate and sound financial management of the municipality, compliance with financial management norms and standards as well as other aspects of performance reporting.

In conclusion, I am confident that the mid-term performance results as contained in this report sets a tone for overall improved institutional performance results for this financial year and based on these results and the outlook of the remaining term of this financial year.

I hereby recommend the following to Council:

- That the Mid-Year Budget and Performance Assessment report be noted and accepted,
- That the Medium Term Revenue and Expenditure Framework Budget Adjustment in terms of MFMA Section 28 to be submitted to Council for consideration,
- That the Service Delivery and Budget Implementation Plan to be submitted to Council for consideration,

  
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Councilor J Mochela  
Executive Mayor

## Section 2: Executive Summary

### 2.1. Purpose

The purpose of this report is to ensure legislative compliance and also to facilitate accountability to the Ngwathe Local Municipality Council against the targets that we have set for ourselves for the period 2020/21.

This report is prepared in compliance with Section 72 the Municipal Finance Management Act, 56 of 2003 (MFMFA), the purpose of which is to facilitate accountability by the Municipal Manager and his Executive Management Team to the municipal council, over the performance of the municipality for the first six months of 2020/21 financial year.

It must be noted that in all instance where the tables contained within this report include the pre-audit outcomes for 2019/20 that these results are based on the unaudited annual financial statements that are submitted to the Office of the Auditor General for auditing in accordance with section 126(3) of the Municipal Finance Management Act.

## Section 3: In-Year Budget Tables

### 3.2. Financial Performance (Revenue)

**FS203 Ngwathe - Table C4 Monthly Budget Statement - Financial Performance (revenue ) - M06 December**

Description R thousands	2019/20		Budget Year 2020/21						
	Audited Outcome	Original Budget	Adjusted Budget	Year TD actual	Year TD actual	Year TD actual	Year TD budget	YTD variance	YTD variance %
				1st Q	2nd Q	Mid-Year Outcome			
<b>Revenue By Source</b>									
Property rates	96,619	98,826	98,826	27,123	24,492	51,615	49,413	2,202	4%
Service charges - Electricity	231,149	258,567	258,567	65,731	68,695	134,426	129,284	5,143	4%
Service charges - Water	71,846	75,586	75,586	22,498	19,394	41,892	37,793	4,099	11%
Service charges - Sanitation	40,850	54,036	54,036	16,350	13,573	29,922	27,018	2,904	11%
Service charges - Refuse	39,307	43,326	43,326	10,204	10,007	20,211	21,663	(1,452)	-7%
Rental of facilities	339	724	724	84	84	168	362	(194)	-54%
Interest - external investments	1,978	1,765	1,765	1,094	238	1,332	882	450	51%
Interest - outstanding debtors	52,788	46,765	46,765	11,760	11,687	23,448	23,383	65	0%
Fines, penalties and forfeits	352	2,145	2,145	29	59	88	1,073	(984)	-92%
Transfers and subsidies	226,662	219,653	256,234	99,700	95,597	195,297	128,117	67,180	52%
Other revenue	1,498	3,062	3,062	187	314	501	1,531	(1,030)	-67%
Gains	8,494	—	—	—	—	—	—	—	—
<b>Total Revenue (excluding capital transfers)</b>	<b>771,882</b>	<b>804,456</b>	<b>841,037</b>	<b>254,759</b>	<b>244,141</b>	<b>498,900</b>	<b>420,518</b>	<b>78,382</b>	<b>19%</b>

### 3.1.1. Operating Revenue Analysis

The year to date total revenue as at the end of December 2020, amounts to R498,900 million, which is R78,328 million above the projected budget for this period, this translates to an overall positive variance of about 19%.

The following budget line items performed below the 10% and above 10% variance and explanatory notes on differences between approved budget and actual amount are provided hereto:

- a. Upwards variation of 11% on service charges – water revenue is due to new water connections (meters) at both Vrederort and Heilbron,
- b. Downwards variation of 11% on service charges – sanitation revenue is due to the following reasons,
  - i. Planned project for eradication of bucket system in Heilbron which was underway and not completed as yet.
  - ii. Anticipated that new sites allocation process in all towns will have been concluded,
  - iii. Less intensive revenue and debt collection efforts due to lack of capacity,
- c. Downwards variation of 54% on rental facility is due to the appalling conditions of property investment of Council (Mimosa) and/or lack of legal contracts for housing stock leased to community,
- d. Variation of 51% (over collection) on interest earn external investment revenue, is due to more capital funds been invested and the interest rate linked to the investment portfolio.
- e. Downwards variation of 92% on fines and penalties, the budgetary provision for fines and penalties are made based on uncertain future events such as transgression of by-laws of council etc.
- f. Upwards variation of 52% on transfers and subsidies, the grants receipts are in terms of the National Treasury Payment Schedule.
- g. Downwards variation of 67% on other revenue, the budgetary provision for other revenue are made based on uncertain future events such as sales of bid documents etc.

### 3.2. Financial Performance (Expenditure)

FS203 Ngwathe - Table C4 Monthly Budget Statement - Financial Performance (expenditure) - M06 December

Description R thousands	2019/20		Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Year TD actual	YearTD actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
					1st Q	2nd Q				
<b><u>Expenditure By Type</u></b>										
Employee related costs	236,874	231,587	231,587	61,867	61,637	123,504	115,794	7,710	7%	
Remuneration of councillors	15,524	17,148	17,148	2,580	5,146	7,726	8,574	(848)	-10%	
Debt impairment	170,700	102,984	102,984	38,359	38,359	76,719	51,492	25,227	49%	
Depreciation & asset impairment	63,211	19,186	19,186	13,337	13,337	26,674	9,593	17,081	178%	
Finance charges	55,837	28,770	28,770	253	4	257	14,385	(14,128)	-98%	
Bulk purchases	257,673	257,562	257,562	40,870	43,624	84,494	128,781	(44,288)	-34%	
Other materials	106,756	63,197	98,778	8,557	38,914	47,470	49,389	(1,919)	-4%	
Contracted services	32,430	21,901	21,901	2,703	8,000	10,703	10,951	(247)	-2%	
Transfers and subsidies	7,680	180	1,180	45	45	90	590	(500)	-85%	
Other expenditure	34,834	81,126	81,126	6,248	6,453	12,701	40,563	(27,862)	-69%	
Losses	301	—	—	—	—	—	—	—	—	
<b>Total Expenditure</b>	<b>981,821</b>	<b>823,642</b>	<b>860,223</b>	<b>174,819</b>	<b>215,519</b>	<b>390,338</b>	<b>430,112</b>	<b>(39,773)</b>	<b>-9%</b>	

#### 3.2.1. Operating Expenditure Analysis

The year to date total expenditure as at the end of December 2020, amounts to R390,338 million, which is R39,773 million below the projected budget for this period, this translates to an overall negative variance of about 9%.

Explanatory notes on material differences between approved budget and actual amounts, reasons are provided for variance of more than 10%:

- a. Variation of 49% (overspending) on debt impairment, the projected debt impairment is based on previous year actual and increase by a margin of probabilities of about 5%, bearing in mind the credit control and debt collection was implemented in full from November 2020 and that the debt relief of 50% has been granted to all debtors.

- b. Variation of 178% (overspending) on depreciation and assets impairment, to balance the Medium Term Budget Framework for 2020/21, management has to underprovide for non-cash item (depreciation) which do not have immediate cash implication, but, rather the long run cost for assets replacement.
- c. Variation of 98% (underspending) on finance charges, interest paid on borrowing, interest charged for late payment are allocated to the main-account where the expenditure relates to.
- d. Variation of 34% (underspending) on bulk material, the settlement agreement on Eskom account is less than the budgetary provision and therefore, the difference is accumulating on trade payable (debtors).
- e. Variation of 85% (underspending) on transfer and subsidies, is due to projects implementation delay due to network readiness i.e. Financial Management System - SOLAR.
- f. Variation of 69% (underspending) on other expenditure, insufficient cash results goods / services been procured or committed on credit, therefore, the expenditure on line item will reflect underspending variance. the effect of the credit procurement is that trade payables increase.

## PART 2 – Supporting Documentation

### Section 4: Cash Flow (Table C7)

FS203 Ngwathe - Table C7 Monthly Budget Statement - Cash Flow - M06 December

Description R thousands	Budget Year 2020/21						
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>							
Receipts							
Property rates	79,061	79,061	6,103	28,915	39,530	(10,616)	-27%
Service charges	345,212	345,212	27,545	142,677	172,606	(29,929)	-17%
Other revenue	4,448	4,448	2,921	28,709	2,224	26,485	1191%
Transfers and Subsidies - Operational	219,653	256,234	96,270	198,543	128,117	70,425	55%
Transfers and Subsidies - Capital	119,119	119,119	–	61,167	59,559	1,608	3%
Interest	29,118	29,118	1,188	3,922	14,559	(10,637)	-73%
Payments							
Suppliers and employees	(672,702)	(709,283)	(77,321)	(374,854)	(354,642)	20,212	-6%
Finance charges	(28,770)	(28,770)	(1)	(297)	(14,385)	(14,088)	98%
Transfers and Grants						–	
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>	<b>95,139</b>	<b>95,139</b>	<b>56,705</b>	<b>88,782</b>	<b>47,570</b>	<b>(41,212)</b>	<b>-87%</b>

<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>							
<b>Receipts</b>							
Proceeds on disposal of PPE	—	—	—	—	—	—	—
Decrease (increase) in non-current receivables	—	—	—	—	—	—	—
Decrease (increase) in non-current investments	—	—	—	—	—	—	—
<b>Payments</b>							
Capital assets	(119,119)	(119,119)	(11,281)	(36,237)	(59,559)	(23,322)	39%
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>	<b>(119,119)</b>	<b>(119,119)</b>	<b>(11,281)</b>	<b>(36,237)</b>	<b>(59,559)</b>	<b>(23,322)</b>	<b>39%</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>							
<b>Receipts</b>							
Short term loans	—	—	—	—	—	—	—
Borrowing long term/refinancing	—	—	—	—	—	—	—
Increase (decrease) in consumer deposits	—	—	—	—	—	—	—
<b>Payments</b>							
Repayment of borrowing	—	—	—	—	—	—	—
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>	<b>(23,979)</b>	<b>(23,979)</b>	<b>45,424</b>	<b>52,545</b>	<b>(11,990)</b>		
Cash/cash equivalents at beginning:	37,830	37,830	20,017				
Cash/cash equivalents at month/year end:	13,851	13,851	72,562	(11,990)			

### *Cash Flow Analysis*

The budgeted cash inflow expectation for the period ended 31 December 2020, amounted to R416,596 million, the actual cash received for the same period amounted to R463,933 million which is R47,337 million above the budgeted cash flow projection.

Although, the cash inflow (receipt) of R171,592 million for service charges, rates and taxes, has improved up to 62% as compare to the billing of R278,066 million, but, further improvement can be expected with implementation of the revenue enhancement plan which include strict credit control and debt collection application.

The projected budget cash outflow for the period ended 31 December 2020, amounted to R369,027 million, the actual cash outflow for the same period amounted to R375,151 million which is R6,124 million above the expected cash outflow.

The projected capital budget cash outflow for the period ended 31 December 2020, remain a concern, a budgeted amount R59,559 million was supposed to have been spent, the actual cash outflow for the same period amounted to R36,237 million which is R23,322 million below the expected cash outflow.

The Municipality needs to ensure that payments made are in line with the approved IDP, Budget and SDBIP.

## Section 5: Debtor's Analysis (Table SC3)

FS203 Ngwathe - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December

Description R thousands	NT Code				
		0-30 Days	31-60 Days	61-90 Days	Total
<b>Debtors Age Analysis By Income Source</b>					
Trade and Other Receivables - Water	1200	17,256	11,077	196,690	225,023
Trade and Other Receivables - Electricity	1300	26,962	4,983	109,746	141,691
Receivables from Non-exchange - Property Rates	1400	12,453	4,559	154,979	171,992
Receivables from exchange - Waste Water Management	1500	9,606	4,080	137,298	150,984
Receivables from Exchange - Waste Management	1600	6,917	3,041	85,395	95,353
Interest on Arrear Debtor Accounts	1810	8,788	4,004	174,767	187,558
Other	1900	67	30	(29,371)	(29,273)
<b>Total By Income Source</b>	<b>2000</b>	<b>82,049</b>	<b>31,774</b>	<b>829,505</b>	<b>943,328</b>
<b>Debtors Age Analysis By Customer Group</b>					
Organs of State	2200	10,683	3,491	64,914	79,088
Commercial	2300	29,674	7,178	191,122	227,973
Households	2400	41,995	21,144	606,890	670,029
Other	2500	(303)	(39)	(33,421)	(33,763)
<b>Total By Customer Group</b>	<b>2600</b>	<b>82,049</b>	<b>31,774</b>	<b>829,505</b>	<b>943,328</b>

### *Debtors ages analysis*

The Debtors report has been prepared on the basis of the format required to be lodged electronically with National Treasury. This format provides an extended aged analysis, as well as an aged analysis by debtor type.

The total outstanding debtors for the mid-term amounted to R943,328 million, out of which 67% of this total debt is owed by Household consumer's. This outstanding debt is after Council has written-off the prescribed debt.

The drastic increase in debtor account is a huge concern as it results in cash flow problems for the municipality with specific reference to service charges and rates and taxes, control measure which includes implementation of the financial recovery plan / turn-around strategy has been implemented to ensure maximum revenue is collected to sustain the operations.

## Section 6: Creditor's Analysis (Table SC4)

FS203 Ngwathe - Supporting Table SC4 Monthly Budget Statement - aged creditors - M06 December

Description R thousands	NT Code	Budget Year 2020/21				
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	Total
<b>Creditors Age Analysis By Customer Type</b>						
Bulk Electricity	0100	19,233	109	19,581	1,313,835	1,352,756
Bulk Water	0200	3,070	2,703	2,857	3,170	11,800
PAYE deductions	0300	6,927	3,577	—	28,392	38,895
Pensions deductions	0500	3,085	—	—	—	3,085
Trade Creditors	0700	15,736	9,833	6,302	13,248	45,119
Auditor General	0800	1,259	1,247	280	800	3,586
Other	0900	—	—	—	124,387	124,387
<b>Total By Customer Type</b>	<b>1000</b>	<b>49,310</b>	<b>17,469</b>	<b>29,020</b>	<b>1,483,831</b>	<b>1,579,629</b>

### *Creditors analysis*

The Creditors report has been prepared on the basis of the format required to be lodged electronically with National Treasury. This format provides an extended aged analysis, as well as an aged analysis by creditor type.

The outstanding creditor for Ngwathe Local Municipality as at 31 December 2020, amounted to R1,579 billion.

As shown in the table above the top creditor for Ngwathe Municipality is Bulk Electricity (Eskom) with an amount of R 1,352 billion of total creditors, which represent 86% of the total outstanding.

From the above table it is evident that the municipality is not able to pay its creditors consistently after 30 days' receipt of invoice, therefore, failing to adhere to the requirement of MFMA Sec. 65.

## Section 7: Investment Portfolio Analysis (Table SC5)

FS203 Ngwathe - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M06 December

Investments by maturity Name of institution & investment ID  <u>Municipality</u>	Type of Investment	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal	Investment Top Up	Closing Balance
ABSA [Equitable Share]	Call account	30 June 2021	5,117	255	(284,585)	333,150	53,937
ABSA [ELECT INCOME]*	Call account	30 June 2021	1	0	-	-	1
ABSA [MIG]	Call account	30 June 2021	2,984	174	(49,647)	58,600	12,110
ABSA [MSIG]	Call account	30 June 2021	7,014	0	(7,000)	-	14
ABSA [INEG]	Call account	30 June 2021	3,999	1	(3,900)	-	100
ABSA [FMG]	Call account	30 June 2021	246	2	-	-	248
Parys-First National Bank	Fixed deposit	30 June 2021	62	-	-	-	62
Heilbron Sanlam policy	Policy	30 June 2021	508	-	-	-	508
Sanlam shares	Shares	30 June 2021	145	-	-	-	145
Sanlam shares	Shares	30 June 2021	249	-	-	-	249
<b>TOTAL INVESTMENTS AND INTEREST</b>			<b>20,324</b>	<b>432</b>	<b>(345,132)</b>	<b>391,750</b>	<b>67,374</b>

### Investment analysis

At the end of the second quarter the municipality showed bank balance of R 67,374 million on all investments accounts including the share option held.

The municipality has invested the above fund with the institution registered with South African Reserve Bank as required by the MFMA.

The municipality also has shares and life policies in its portfolio of investments; these were taken up before amalgamation and before the promulgation of the Municipal Finance Management Act no 56 of 2003

In terms of regulation 13 of the Municipal Investment Regulations, "there is nothing that compels a municipality or a municipal entity to liquidate an investment which existed when the regulations took effect merely because such investment does not comply with a provision of these regulations."

## Section 8: Allocation and grants receipts and expenditure (Table SC6)

FS203 Ngwathe - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M06 December

Description R thousands	2019/20		Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual 1st Q	YearTD actual 2nd Q	YearTD actual Mid-Year Outcome	YearTD budget	YTD variance	YTD variance %	
<b>RECEIPTS:</b> <b>Operating Transfers and Grants</b>										
<b>National Government:</b>	217,779	219,653	255,234	97,513	98,930	196,443	127,617	68,825	53.9%	
Energy Efficiency and Demand Side Management	6,512	5,000	5,000	500	2,000	2,500	2,500	(1)	0.0%	
Equitable Share Expanded Public Works Programme Integrated Financial Management	204,644	208,102	243,683	93,646	96,270	189,916	121,842	68,075	55.9%	
Municipal Disaster Relief	1,377	1,466	1,466	367	660	1,027	733	294	40.1%	
Municipal Infrastructure	2,680	3,000	3,000	3,000	—	3,000	1,500	1,500	100.0%	
	467	—	—	—	—	—	—	—	—	
	2,099	2,085	2,085	—	—	—	1,043	(1,043)	-100.0%	
<b>Provincial Government:</b>	8,625	—	1,000	—	—	—	500	(500)	-100.0%	
Specify (Add grant description)	8,625	—	1,000	—	—	—	500	(500)	-100.0%	
<b>Other grant providers:</b>	258	—	—	—	—	—	—	—	—	
<i>Local Government Water and Related Service SETA</i>	258	—	—	—	—	—	—	—	—	
<b>Total Operating Transfers and Grants</b>	226,662	219,653	256,234	97,513	98,930	196,443	128,117	68,325	53.3%	
<b>Capital Transfers and Grants</b>										
<b>National Government:</b>	82,854	119,119	119,119	48,467	14,800	63,267	59,559	3,708	6.2%	
Integrated National Electrification Programme	5,746	7,000	7,000	2,100	1,300	3,400	3,500	(100)	-2.9%	
Municipal Infrastructure	33,584	39,619	39,619	26,067	—	26,067	19,809	6,258	31.6%	
Regional Bulk Infrastructure	25,544	47,500	47,500	9,000	6,000	15,000	23,750	(8,750)	-36.8%	
Water Services Infrastructure	17,980	25,000	25,000	11,300	7,500	18,800	12,500	6,300	50.4%	
<b>Other grant providers:</b>	500	—	—	—	—	—	—	—	—	
<i>Local Government Water and Related Service SETA</i>	500	—	—	—	—	—	—	—	—	
<b>Total Capital Transfers and Grants</b>	83,354	119,119	119,119	48,467	14,800	63,267	59,559	3,708	6.2%	
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	310,016	338,772	375,353	145,980	113,730	259,710	187,677	72,033	38.4%	

### Grants analysis

According to the Division of Revenue Act, 2020 (Act No 4 of 2020) an amount of R256,234 millions of operational grants will be transferred to Ngwathe Municipality for the financial period 2020/2021 National Treasury also published payment schedule which indicated that by the end of December 2020, Ngwathe Local Municipal will receive an amount of R256,234 million, which was fully received.

The total capital grant received to date amounted to R63,267 million, the municipality has applied for roll-over for unspent conditional grant to the amount of R17.8 million which is made of the following grants Municipal Infrastructure Grant (R5.3 million) and Regional Bulk Infrastructure Grant (R12.5 million). National Treasury has approved roll-over amount R17.8 million relating to unspent conditional grant for the period 2019/20.

### Section 9: Capital expenditure report (Table C5)

FS203 Ngwathe - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M06 December											
Description R thousands	2019/20		Budget Year 2020/21								
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual 1st Q	YearTD actual 2nd Q	YearTD actual Mid-Year Outcome	YearTD budget	YTD variance	YTD variance %		
<b>Capital Expenditure - Functional Classification</b>											
<i>Governance and administration</i>	-	2,085	2,085	-	-	-	1,043	(1,043)	-100%		
Finance and administration	-	2,085	2,085	-	-	-	1,043	(1,043)	-100%		
<i>Community and public safety</i>	3,611	3,589	3,589	-	1,057	1,057	1,795	(738)	-41%		
Community services	1,218	-	-	-	-	-	-	-	-		
Sport and recreation	2,393	3,589	3,589	-	1,057	1,057	1,795	(738)	-41%		
<i>Economic and environmental services</i>	1,893	676	676	153	-	153	338	(185)	-55%		
Road transport	1,893	676	676	153	-	153	338	(185)	-55%		
<i>Trading services</i>	57,329	105,441	105,441	9,336	15,012	24,348	52,720	(28,373)	-54%		
Energy sources	4,996	7,000	7,000	-	-	-	3,500	(3,500)	-100%		
Water management	52,333	98,441	98,441	9,336	15,012	24,348	49,220	(24,873)	-51%		
<b>Total Capital Expenditure - Functional Classifi</b>	<b>62,833</b>	<b>111,791</b>	<b>111,791</b>	<b>9,488</b>	<b>16,069</b>	<b>25,557</b>	<b>55,896</b>	<b>(30,339)</b>	<b>-54%</b>		
<b>Funded by:</b>											
National Government	71,816	119,119	119,119	11,914	16,545	28,459	59,559	(31,101)	-52%		
Transfers - capital	1,218	-	-	-	-	-	-	-	-		
<b>Transfers recognised – capital</b>	<b>73,034</b>	<b>119,119</b>	<b>119,119</b>	<b>11,914</b>	<b>16,545</b>	<b>28,459</b>	<b>59,559</b>	<b>(31,101)</b>	<b>-52%</b>		
<b>Internally generated funds</b>	<b>945</b>	<b>1,700</b>	<b>1,700</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>850</b>	<b>(850)</b>	<b>-100%</b>		
<b>Total Capital Funding</b>	<b>73,979</b>	<b>120,819</b>	<b>120,819</b>	<b>11,914</b>	<b>16,545</b>	<b>28,459</b>	<b>60,409</b>	<b>(31,951)</b>	<b>-53%</b>		

## *Capital expenditure analysis*

The table above indicates that the municipality budgeted an amount of R120,819 million for capital expenditure and the spending to date amount to R25,557 million of its capital projects budget during the first semester of 2020/21 financial year, this translate to underspending of 54% as compare to the projected mid-year capital budget grants of R58,896 million.

## **Section 10: Material variances**

### **10.1 Material Variances Other Key Performance Measures and Indicators**

#### **Overview of performance: Other performance indicators**

##### **10.1.1. Performance Management System**

Performance Management is prescribed by Chapter 6 of the Local Government: Municipal Systems Act No.32 of 2000 and the Local Government: Municipal Planning and Performance Management Regulations. 796 of August 2001.

Section 7 (1) of the aforementioned regulations state that “A municipality’s performance management system must entail a framework that describes and represent how the municipality’s cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed including determining the responsibilities of the different role players”. This framework, *inter alia* reflects the linkage between Integrated Development Plan (IDP), Annual Budget, Service Delivery and Budget Implementation Plan (SDBIP) and Individual and Service Provider Performance.

##### **10.1.2. Implementation of Performance Management System**

The Integrated Development Plan (IDP) for the 2020/21 financial year was compiled and approved by Council. Performance of the municipality is evaluated by means of a municipal score card (Top Layer Service Delivery and Budget Implementation Plan (SDBIP) at organisational level and through Departmental Service Delivery and Budget Implementation Plan (SDBIP) at Departmental level.

The SDBIP is a plan that converts the IDP and Annual Budget into measurable criteria on how, where and when the strategies, objectives and normal business process of the municipality is implemented. It also allocates responsibility to a department to deliver the service in terms of the approved IDP and Annual Budget.

### 10.1.3. Performance Analysis

The culture of consistent reporting by all departments remains the biggest challenge facing the municipality. Poor reporting by all managers has led to the Accounting Officer not being in a better position to conduct a realistic assessment as required in terms of section 72 of the MFMA. Reports for the second quarter were received very late after intervention by the office of the Municipal Manager.

The second biggest challenge which also led to no assessments being conducted was that, the reporting tool of the municipality does not provide for the Internal Audit to audit performance reports. This will have to be corrected considering that; performance audit is the primary function of internal audit as required by the MFMA. In summary the following are the challenges of the municipality in so far as implementation of Performance Management is concerned:

- Lack of internal institutional mechanisms to ensure effective implementation of PMS;
- Lack of dedicated office to drive implementation of Performance Management System at the Municipality (Monitoring and Evaluation);
- Existence of a Policy PMS Framework without clear roles and responsibilities for the all stakeholders e.g. The Mayor, Chairpersons of Portfolio Committees, The Municipal Manager, Directors etc.;
- Existence of Key Performance Indicators which are not SMART as required in terms of the Framework for Managing Programme Performance of 2007 issued by National Treasury and this was finding of the Auditor General in his report on audit performed on pre-determined objectives of 2018/19;
- 100% of Key Performance Indicators contained in the municipality SDBIP not simple, measurable, attainable, realistic and timeous;
- Lack of dedication from the side of executive management to report regularly, which goes against the signed performance agreements;
- Lack of standing operating procedures (PMS manual), Technical Indicator Descriptions and unavailability of a clear system description outlining the input, process followed and outputs with the reporting framework of the municipality (Key for the Auditor General when performing audit on pre-determined objectives; and
- Limited understanding of the concept PMS by the executive management of the municipality and line managers, which has led to non-compliance to reporting requirements;

It must be noted that among the challenges mentioned above the office of the Municipal Manager is on course to address those challenges, and the following are recommended solutions with clear time lines to address them:

- Fill the vacancy of the IDP/ PMS Manager, to ensure that there's a dedicated office to drive the implementation of the Performance Management System (Monitoring and Evaluation)

- Review of the performance management framework policy to ensure that performance is aligned to internal institutional mechanisms;
- Conduct workshop with all roles players in the Performance Evaluation and Monitoring, to clear roles and responsibilities for those all stakeholders e.g. The Mayor, Chairpersons of Portfolio Committees, The Municipal Manager, Directors etc.;
- Request support from Department of Corporative Governance and Traditional Affairs (CoGTA) Performance Management Unit, in the review and set the Key Performance Indicators to comply with the SMART principle (Specific, Measurable, Achievable, Realistic and Timely) as required in terms of the Framework for Managing Programme Performance of 2007 issued by National Treasury and this was finding of the Auditor General in his report on audit performed on pre-determined objectives of 2013/14;
- Engage Workers Representative (UNION) with idea to cascade the Performance Management System (contract) to Managers reporting directly to the Director,
- Ensure that the Performance Evaluation and Monitoring Committees are sitting on quarterly basis to assess the Executive Management against the signed performance agreements;

**Section 11: Performance Plan evaluation on SDBIP**

**OFFICE OF THE MAYOR**

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Year to Date as at End December 2020			Proof Of Evidence	POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments		
<b>FOR THE PERIOD 1 JULY 2020 – 30 JUNE 2021</b>										
1	Municipal Transformation	Celebrate national and local days of importance / commemoration; Human Right's Day, Worker's / May Day, Youth Day, Flower Festival, Mandela Day	Number of national and local days of commemoration celebrated	8	5	3	2	Not Achieved	Programs/ Invitations & Attendance Registers	
2	Radical Social and Economic Development	Create HIV and AIDS Awareness - Planning and launching of Ward/Local /District HIV and AIDS Councils / Launch Men's Dialogue program	Number of awareness programs launched	4	2	1	2	Achieved	Programs/ Invitations & Attendance Registers	
3	Good governance and Public Participation	Communicate municipal information with public by conducting radio and newspaper interviews	Number of Radio and Newspaper interviews conducted by Mayor	4	4	1	1	Achieved	MAYCO Minutes	

### Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Year to Date as at End December 2020		Proof Of Evidence	POE Y/N	
						Mid-Term Target	Mid-Term Actual	Departmental SDBJP Comments	Corrective Measures	
4	Radical Social and Economic Development	Initiate quarterly social support programs to poverty stricken communities; Bursary support, food parcels and rural sports programs	Number of social support programs launched to address poverty in identified communities	4	2	N/A	N/A			Copies of Newsletters issued
5	Municipal Transformation and Organisation Development	Initiate Women and Children's Rights programs	Number of Women and Children Rights programs launched	2	2	N/A	N/A			Programs/ Invitations & Attendance Registers
6	Radical Economic Transformation	Initiate Youth development and Empowerment programs in Ngwathe	Number of Youth Empowerment programs launched	4	4	2	5	Achieved		Programs/ Invitations & Attendance Registers
7	Municipal Transformation and Organisation Development	Initiate Disabled Indaba	Number of Disabled Indabas launched	1	1	N/A	N/A			MAYCO Minutes
8	Good Governance	Compile and submit Communication Strategy to MAYCO for approval by end September 2020	Communication Strategy submitted to MAYCO for approval by end September 2020	1	1	N/A	N/A			Copies of Newsletters issued

Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report											
IDP / Ref No	KPA / Key Focus Area	Indicator (Activity/Project / Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target			Year to Date as at End December 2020			
					2020/21	Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	Corrective Measures	Proof Of Evidence	POE Y/N
9	Good Governance	External and Internal Newsletters compiled and issued	Number of external and internal newsletters issued (12 external and 12 internal) by 30 June 2021	24	12	24	16	Achieved	Programs/ Invitations & Attendance Registers		

\*N/A – Not Applicable – Meaning there is no target set for the quarter

## Ngwathe Local Municipality

### Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Year to Date as at End December 2020					Proof Of Evidence	POE Y/N		
				Baseline / 2019/20	Annual Target	Mid-Term		Departmental SDBIP Comments				
						Target	Actual					
<b>FOR THE PERIOD 1 JULY 2020 – 30 JUNE 2021</b>												
10	Good governance & Public Participation	Facilitate regular meetings for All stakeholders i.e. Civics, NGOs, CBOs	Number of stakeholder meetings held for all wards	216	216	108	34	Partially Achieved	Programs/ Invitations & Attendance Registers			
11	Good governance & Public Participation	Facilitate workshop to assist with development of ward plans for all Ward Committees	Number of workshops held	1	2	N/A	N/A		Programs/ Invitations & Attendance Registers			
12	Good governance & Public Participation	Launch and sign-off all Ward Based Plans	Number of ward based plans signed-off	18	2	N/A	N/A		Program readily available			
13	Good governance & Public Participation	Schedule and facilitate monthly Ward meetings in all Wards	Number of ward meetings held	216	216	108	40	Partially Achieved	Programs/ Invitations & Attendance Registers			

### Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Year to Date as at End December 2020				POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	Corrective Measures	
14	Good governance & Public Participation	Facilitate the Best Ward Committee Awards ceremony	Number of Best Ward Committee Awards ceremony	1	1	N/A	N/A			Programs/Invitations & Photos report
15	Good governance & Public Participation	Develop and Launch a Citizen Charter after consultation with all Sectors of Community	Number of Citizen's Charter developed and Launched	2	1	N/A	N/A			Programs/Invitations & Copy of Citizen Charter

\*N/A – Not Applicable – Meaning there is no target set for the quarter

### OFFICE OF THE MUNICIPAL MANAGER

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Year to Date as at End December 2020				POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	Corrective Measures	
<b>FOR THE PERIOD 1 JULY 2020 – 30 JUNE 2021</b>										
16	Good Governance	Audit Committee Meetings	No. of Audit Committee Meetings	3	3	1	1	Achieved		Minutes of Audit Committee Meetings

### Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Year to Date as at End December 2020			POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	
17	Good Governance	Review and Approval of Internal Audit Strategic Documents by the Audit Committee; November 2020/21	# of Risk based audit plan approved by Sept 2020	100%	100%	N/A	N/A		Audit Committee Agenda and/or Minutes
18	Good Governance	Audit Committee Reporting to Council	% of Audit Committee reporting to Council & Council taking into account its report			0	Not Achieved		Council Minutes
19	Good Governance	Submit an Audit Action Plan to the Municipal Manager to address issues raised by the Auditor General by 31 January annually	Audit action plan submitted	New KPI	1	N/A	N/A		Audit Action Plan

**Ngwathie Local Municipality Mid-Year Budget and Performance Assessment Report**

IDP / Ref No	KPA	Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Year to Date as at End December 2020			POE Y/N
							Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	
20	Good Governance	Monitor the implementation of all Council and MAYCO resolutions	Number of Council and MAYCO resolutions reported	100%	100%	50%	50%	Achieved		Register of Council Resolutions
21	Good Governance	Review and Submit Risk Management Charter.	1 X Risk Management Charter	1	1	N/A	N/A			Approved Risk Management Charter.
22	Good Governance	Develop Risk Management Implementation Plan	1X Risk Management Implementation Plan by 31 August 2020	New KPI	1	N/A	N/A			Approved Implementation Plan
23	Good Governance	Develop and submit the Section 46 Report and Oversight Report to Council in terms of the Local Government: Municipal Systems Act, No. 32 of 2000	# of Section 46 Report and Oversight Report submitted to Council	2	2	N/A	N/A			Council Agenda and/or Minutes of Meeting
24	Good Governance	Develop and submit Risk and Compliance Meeting Schedule	1X Meeting Schedule	1	1	N/A	N/A			Approved Meeting Schedule

### Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Annual Target Baseline / Actual 2019/20	Year to Date as at End December 2020				POE Y/N
					Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	Corrective Measures	
25	Good Governance	Coordinate Risk and Compliance Meeting	4 X Risk and Compliance Management Committee Meetings by June 2021	1	4	2	Achieved	Invitations; Minutes of the Meeting and Attendance Registers Quarterly Reports	YES
26	Good Governance	Review Risk Management Strategy; Risk Management Policy and Fraud Prevention Policy	3 X Reviewed Risk Management Strategic Documents by September 2020	N/A	3	N/A	N/A	Minutes of the Meeting	
27	Good Governance	Conduct Awareness workshop on Risk Management, Fraud, theft and corruption cases	Bi- Annual Awareness Workshops for employees (all towns) by June 2021	New KPI	2	1	0	Not Achieved	Invitations, Attendance Registers; Presentation Slides and Report

**Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report**

IDP / Ref No	KPA	Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Year to Date as at End December 2020			POE Y/N
							Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	
28	Good Governance	Conduct Risk Assessment	1X Risk Assessment	1	N/A	N/A				Invitations, Attendance Registers; Presentation Slides and Risk Assessment Report
29	Good Governance	Develop and submit Risk Register	1 X Consolidated Risk Register		Draft Fraud Risk & Operational Risk Registers	1	N/A	N/A		Minutes of the meeting; Attendance Registers
30	Good Governance	To develop and monitor compliance check lists	1 X Approved Compliance Checklist	New KPI	10	5	3	Partially Achieved	Compliance Status Report; Attendance Registers.	

### Ngwathie Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / 2019/20 Actual	Annual Target 2020/21	Year to Date as at End December 2020				POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	Corrective Measures	
31	Municipal Transformation & Institutional Development	Strategic Annual Stakeholder Consultation	No of Wards and Stakeholder engagements held annually (18 Wards & 4 Stakeholder meetings)	40	20	20	0	Not Achieved	Due to Covid19 Implications	Attendance Registers
32	Institutional Development & Building Capacity	Submit the Mid-Year S72 report to the Mayor	Number of Mid-year reports submitted to the Mayor by 25 January 2021	1	1	N/A	N/A			Proof of Submission to the Executive Mayor
33	Sound Financial Management	Raise/Collect operating budget revenue as per approved budget	90% of total operating budget revenue raised / received by 30 June 2021	90%	90%	40%	50%	Achieved		Section 71 Report

### Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / 2019/20 Actual	Annual Target 2020/21	Year to Date as at End December 2020				POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	Corrective Measures	
34	Institutional Development & Building Capacity	Performance Management Assessment held	Number of Performance assessment held by 30 June 2021	2	2	1	0	Not Achieved	Performance Assessment Report	
35	Good Governance	Submit the IDP/ Budget Schedule to Council by 31 August 2020	IDP/Budget Schedule submitted to Council for approval by 31 August 2020	1	1	N/A	N/A	N/A	Council Agenda and/or Minutes of Meeting	
36	Good Governance	Develop and Submit the Draft and Final IDP to Council for approval by 31 March 2021 and 31 May 2021 respectively	Council approved Draft and Final IDP by end March and end May 2021	2	2	N/A	N/A	N/A	Council Agenda and/or Minutes of Meeting	
37	Sound Financial Management	Operational conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent i.t.o Budget allocations	95%	95%	45%	45%	Achieved	Section 52(d) Reports	

## Ngwathé Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Year to Date as at End December 2020			POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	
38	Sound Financial Management	The percentage of the municipality capital budget actually spent on capital projects by 30 June 2020 { (Actual amount spent on projects/Total amount budgeted for capital projects)X100} as identified in the IDP as at 30 June 2021	% of municipality's capital budget spent on capital projects identified in the IDP for the 2020/2021 FY	95%	N/A	95%	N/A		Section 52(d) Reports
39	Good Governance	Submit to the Mayor a draft SDBIP for the budget by no later than 14 days after the approval of the annual budget in terms of the Local Government: Municipal Finance Management Act, No. 56 of 2003	Top Layer SDBIP approved within 28 days after the Main Budget has been approved		1	1	1	Achieved	Approved SDBIP

## Ngwathie Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / 2019/20	Annual Target 2020/21	Year to Date as at End December 2020			POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	
40	Good Governance	Implementation of the Performance Management Framework by timeous development and signing of Section 56 and 57 performance agreements in terms of the Local Government: Municipal Systems Act, No 32 of 2000	Number of signed performance agreements of Section 57 managers within 14 days of approval of the SDBIP	5	5	5	5	Achieved	Signed Performance Agreements
41	Good Governance	Develop and Submit Quarterly Section 52(d) Report to Council for approval	Section 52(d) report submitted to Council	4	4	2	1	Partially Achieved	Council Agenda and/or Minutes of Meeting

\*N/A – Not Applicable – Meaning there is no target set for the quarter

## DIRECTORATE: CORPORATE SERVICES

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / 2019/20	Annual Target 2020/21	Year to Date as at End December 2020			POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	
						FOR THE PERIOD 1 JULY 2020 – 30 JUNE 2021			

### Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Year to Date as at End December 2020				POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	Corrective Measures	
42	Good Governance	Council effective functioning measured by the annual number of ordinary scheduled council meetings held.	Number of ordinary scheduled council meetings held per annum	4	10	5,0	5,5	Achieved	Council Agenda and/or Minutes of Council	
43	Institutional Development & Building Capacity	Initiate an Organisation Structure review for consideration by Council aligned with Objectives and IDP	Reviewed Organisational Structure	0	1	-	-	Report on Reviewed Organisational Structure		
44	Institutional Development & Building Capacity	Review policies and by-laws	100% of policies and by-laws reviewed by 30 June 2021	100%	100%	50%	50%	Achieved	Report on policies reviewed	

**Ngwathé Local Municipality Mid-Year Budget and Performance Assessment Report**

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Year-to Date as at End December 2020			POE Comments	Corrective Measures	POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments			
45	Good Governance	Participation in formal District and Provincial meetings	100% of attendance of formal District and Provincial meetings by 30 June 2021	100%	100%	50%	55%	Achieved	Attendance registers		
46	Institutional Development & Building Capacity	Number of people from EE target groups employed in three highest levels of management in compliance with municipality's approved EE Plan	Report on number of people from employment equity groups employed in three highest levels of management submitted to Municipal Manager	1	1	-	-	Report to Council on EE Plan	30 June 2021		

Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report										
IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / 2019/20	Annual Target 2020/21	Year to Date as at End December 2020				POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	Corrective Measures	
47	Municipal Transformation and Organisational Development	Spent Training budget to develop skills of staff	85% of training budget spent by 30 June 2021	85%	90%	40%	40%	Achieved	Report on development & training of staff	
48	Institutional Development & Building Capacity	Draft and submit to Council a Scarce Skills Policy	Scarce Skills policy submitted to council for approval by 30 June 2021	1	1	-	-		Report of Submission to Council	

### Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target	Year to Date as at End December 2020		POE Y/N
						2020/21	Mid-Term Target	
49	Institutional Development & Building Capacity	% of municipality budget actually spent on implementation of WSP  The percentage of a municipality's personnel budget, 1% (R250M) actually spent on implementing its workplace skills plan by 30 June 2021.	1 % of personal budget municipality spent on implementation of WSP			1%	1 %	Achieved
								Report to Council on WSP

## Ngwathie Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Year to Date as at End December 2020			POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	
50	Institutional Development & Building Capacity	Develop a policy of time and attendance and a System and Procedures/Mechanism to manage Time and Attendance of all Employees	A policy and a system developed of Time and Attendance	1	1	0	Not Achieved	Report on time and Attendance policy and system	
51	Institutional Development & Building Capacity	Directores to Report monthly for a compilation of Council Report on the filling of Organisation-wide vacancies	Monthly report of Organisation-wide vacancies status	12	12	6	4	Partially Achieved	The organisation has not filled vacancies widely in the reporting period.

Ngwathie Local Municipality Mid-Year Budget and Performance Assessment Report										
IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	Corrective Measures	POE Y/N
52	Institutional Development & Building Capacity	Develop and submit department Standard Operating Procedures to Management for approval by 30 November 2020.	Develop and submit department Standard Operating Procedures to Municipal Manager for approval by 30 December 2020	5	5	3	2	Achieved	Minutes of Management meetings	
53	Institutional Development & Building Capacity	Develop by all Directorate and present Standard Operating Procedure Register to the MM approval 30 April 2021	Organisational Register of Standard Operating Procedures	1	1	2	2	Achieved	Council Minutes on the register developed.	

\*N/A – Not Applicable – Meaning there is no target set for the quarter

**Ngwathé Local Municipality Mid-Year Budget and Performance Assessment Report**

**DIRECTORATE: FINANCIAL SERVICES**

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / 2019/20 Actual	Annual Target 2020/21	Year to Date as at End December 2020			POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	
<b>FOR THE PERIOD 1 JULY 2020 – 30 JUNE 2021</b>									
54	Sound Financial Management	Submit Financial Plan for inclusion in IDP for approval by Council by 31 March (Draft) and final approval by 31 May 2021	Financial Plan approved by Council by 31 March and 31 May 2021	1	1	N/A	N/A		Council Agenda and/or Minutes of Meeting
55	Sound Financial Management	Submit MTREF aligned to IDP to Council for approval 31 March and final 31 May 2021	MTREF approved by Council by end March and end May 2021	2	2	N/A	N/A		Council Agenda and/or Minutes of Meeting
56	Sound Financial Management	Submit Adjustment Budget to Council for approval by 28 February	Adjustment Budget submitted to Council by 28 February 2021	1	1	N/A	N/A		Council Agenda and/or Minutes of Meeting

### Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Year to Date as at End December 2020			POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	
<b>FOR THE PERIOD 1 JULY 2020 – 30 JUNE 2021</b>									
57	Sound Financial Management	Compile Capital Project Implementation Plan and submit to MM for approval by 30 June 2021	Capital Project Implementation Plan developed and submitted to MM by end June 2021	1	1	N/A	N/A		Proof of Submission on to MM (Acceptance letter / signature)
58	Sound Financial Management	GRAP Compliant Fixed Asset Register as at 30 June 2021	Compilation of GRAP compliant Fixed Asset Register as at 30 June 2021	1	1	0	Not Achieved	GRAP Compliant Fixed Asset Register	
59	Sound Financial Management	Collect all Billed Revenue to ensure sufficient cash is generated to meet Ngwathe Debt and Operating commitments as per Section 71 report to Municipal Manager	Increase collection rate on municipal service charges up to 70% against the billing	12	12	6	0	Not achieved	Section 71 Report

### Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / Actual 2019/20	Year to Date as at End December 2020		POE Y/N
					Annual Target 2020/21	Mid-Term Target	
<b>FOR THE PERIOD 1 JULY 2020 – 30 JUNE 2021</b>							
			Disclose in Annual Financial Statements all monthly reported deviations condoned by Council				
60	Sound Financial Management			1	1	0	Not Achieved
61	Sound Financial Management		Annual Financial Statements submitted by 31 August 2021	AFS submitted by 31 August 2021	1	1	Not Achieved
62	Sound Financial Management		Financial viability measured in terms of available cash to cover fixed operating expenditure	Report on Cost coverage ratio (Available cash + investments)/ Monthly fixed operating expenditure)	1	1	The AFS still under Audit the outcome is not known
							Annual Financial Statement s

**Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report**

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / 2019/20 Actual	Annual Target 2020/21	Year to Date as at End December 2020				POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	Corrective Measures	
						FOR THE PERIOD 1 JULY 2020 – 30 JUNE 2021				
63	Sound Financial Management	Update Indigent Register	100% of all qualifying indigent applications processed by 30 June 2021		100%	N/A	N/A			Annual Financial Statements
64	Sound Financial Management	(Report quarterly to Council on the )Provide Free Basic Services to all Indigents	June on % of HH earning less than 2Xsocial grants plus 25% per month with access to free basic services		12	4	2	Achieved		Council Agenda and/or Minutes of Meeting

### Ngwathie Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Year to Date as at End December 2020			POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	
<b>FOR THE PERIOD 1 JULY 2020 – 30 JUNE 2021</b>									
65	Sound Financial Management	Number of formal residential properties that receive piped water, electricity (excluding Eskom areas), waste water sanitation/sewerage, (credit and pre-paid water) that is connected to municipal water, electricity infrastructure network, including refuse removal once per week and billed for service as at 30 June 2021	Number of formal residential properties which are billed for water or have pre-paid meters as at 30 June 2021	12	12	6	6	Achieved	Billing Report
66	Sound Financial Management	Provide free basic services; water, electricity, sanitation and refuse removal to indigent households	Report on % of HH earning less than 2Xsocial grant plus 25% per month with access to FBS	12	12	6	6	Achieved	Billing Report

### Ngwathie Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project Key actions)	Unit of Measure	Baseline / Actual 2019/20	Year to Date as at End December 2020		POE Y/N
					Mid-Term Target	Mid-Term Actual	
<b>FOR THE PERIOD 1 JULY 2020 – 30 JUNE 2021</b>							
67	Institutional Development & Building Capacity	Develop and submit department Standard Operating Procedures to Management & Portfolio Committee for approval by 30 September 2020	Develop and submit department Standard Operating Procedures to Management & Portfolio Committee for approval by 30 September 2020	1	1	N/A	Agenda and/or Minutes of Management & Portfolio Committee meetings
68	Good Governance	Achieve Improved Audit Opinion for 2019/20 FY Financial Year	Improved Audit Opinion achieved for 2019/20 Financial Year	1	1	0	The audit is still ongoing due to extension
							Audit Outcome Letter

**\*N/A – Not Applicable – Meaning there is no target set for the quarter**

**Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report**

**DIRECTORATE: TECHNICAL SERVICES**

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / 2019/20 Actual	Annual Target 2020/21	Year to Date as at End December 2020			POE Comments	Corrective Measures	POE Comments	POE Comments	Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP					
FOR THE PERIOD 1 JULY 2020 – 30 JUNE 2021													
69	Basic Services and Infrastructure	90% compliance to General standards with regard to waste water outflow by 30 June		90% compliance to general standards by 30 June 2021	90%	90%	-	-				Certificate of analysis from laboratory	
70	Basic Services and Infrastructure	Spend 96% of capital budget for fleet/equipment by 30 June		96% of Capital Budget Spent by 30 June	96%	96%	-	-				Report	
71	Basic Services and Infrastructure	Limit Electricity losses to less than 50% annually (preceding 11months+reporting month's units purchased)		% Average electricity losses by 30 June	50%	50%	-	-				Report	

### Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project) Key actions	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Year to Date as at End December 2020			POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	
72	Basic Services and Infrastructure	Implement all electricity capital projects measured quarterly in terms of approved Electricity Capital Budget spent	96% of approved Capital Budget spent by 30 June	96%	96%	-	-	Report	
73	Basic Services and Infrastructure	Implement all Roads, Storm water infrastructure capital projects measured quarterly in terms of approved Capital Budget spent	96% of approved Capital Budget spent by 30 June	96%	96%	-	-	Report	
74	Basic Services and Infrastructure	Upgrading of 1km paving internal road and storm water channels in Schonkenville (MIS:268924)	5% of approved capital budget spent by 30 June 2021	5% (5% Retention Amount)	5%	-	-	Retention stage	
75	Basic Services and Infrastructure	Construction of a low level bridge in Ward 18, Edenville	5% of approved capital budget spent by 30 June 2021	5% (5% Retention Amount)	5%	-	-	Retention stage	

### Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / 2019/20	Annual Target 2020/21	Year to Date as at End December 2020				POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	Corrective Measures	
76	Basic Services and Infrastructure	Upgrading of 1km paving internal road and storm water channels (ward 13), in Tumahole	5% of approved capital budget spent by 30 June 2021	5% (5% Retention Amount)	5%	-	-	-	-	Retention stage
77	Basic Services and Infrastructure	Upgrading of 1km paved internal access road and storm water channel in ward 18, Edenville	5% of approved capital budget spent by 30 June 2021	5% (5% Retention Amount)	5%	-	-	-	-	Last Payment Certificate with Close Out Report
78	Basic Services and Infrastructure	Construction of low-level bridge in ward 1, Phiritonha	50% of the approved capital budget spent by end June 2021	50%	50%	-	-	-	-	Project Report and Payment Certificate
79	Basic Services and Infrastructure	Spend 96% of approved Capital Budget on rehabilitation of streets (Pot-hole fixing) (Actual expenditure and commitments divided by approved Capital Budget)	96% of approved Capital Budget spent by 30 June	96%	96%	-	-	-	-	Report

### Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Year to Date as at End December 2020				POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	Corrective Measures	
80	Basic Services and Infrastructure	Implement all Water Services Infrastructure capital projects measured quarterly in terms of approved Capital Budget Spent	96% of approved Capital Budget spent by 30 June	96%	96%	-	-			Report
81	Basic Services and Infrastructure	Installation of 1093 residential water meters and 13 bulk water meters in Phiritona	# of meters installed	1093 residential & 13 bulk meters	54% of the available 2019/20 budget the project (R3,208,709.87),	400 Water Meters & 3 Bulk meters	400 Water Meters & 3 Bulk meters	Enhancement of revenue collection in Heilbron	Meter reading	MIG Implementation Plan with the exact monthly expenditure with progress report
82	Basic Services and Infrastructure	Installation of 2000 residential water meters and 15 bulk water meters in Phiritona	# of meters installed	2000 residential & (R 6,376,462.22)	71% of the available budget the project	1000 Residential Meters & 3 Bulk Meters	1000 Residential Meters & 3 Bulk Meters	Enhancement of revenue collection in Vrededorf	Meter Reading	MIG Implementation Plan with the exact monthly expenditure with progress report

**Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report**

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Year to Date as at End December 2020			POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	
83	Basic Services and Infrastructure	% completion of extension on the Water Treatment Plant in Vrededorf – Phase 1	% completion/budget spend	96% of the available budget the project	96%	44%	130%	Slow Progress on Site Turnaround Strategy	The project is at Design and Tender stage. Advert and Design Report
84	Basic Services and Infrastructure	Refurbishment of Koppies WTW and Construction of clear water pump station	% completion /budget spend	92% of the available budget the project	92%	44%	175%	Improve the quality and quantity of water in Koppies	RBIG Implementation plan for exact monthly expenditure with progress report

### Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA	Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Year to Date as at End December 2020				POE Y/N
							Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	Corrective Measures	
85	Basic Services and Infrastructure	Construction of pipeline from Koppies to Edenville	% completion/budget spend	19% of the available budget the project	19%	15%			Improve the quality and quantity of water in Koppies /Edenville	N/A	Project Report
86	Basic Services and Infrastructure	Implement all Waste Water Services infrastructure capital projects measured quarterly in terms of approved Capital Budget Spent	96% of capital budget spent by 30 June	96%	96%	60%			To reduce sewer spillages and improve quality of water	Monthly expenditure reports	Project Report
87	Basic Services and Infrastructure	Construction of Tumahole Outfall Sewer	% completion	30% of the available budget the project	30%	120%			The final retention to be released, close up report from the consultant outstanding	Close out Reports	Implementation plan and Progress report

### Ngwathie Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Annual Target Baseline / Actual 2019/20	Year to Date as at End December 2020			POE Comments	Corrective Measures	POE Y/N
					Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments			
88	Basic Services	Construction of Koppies Outfall Sewer	% of budget spend	2.5% of the available budget the project	2.5%	N/A	N/A		Retention stage to be paid out in the 3rd Quarter	
89	Basic Services	Conduct Water Quality Management in Parys	% of budget spend	100% of the available budget the project	100%	60%	200%	Standard operational documents as the requirement from Water and sanitation	Submitted to the end-user department	Project Report
90	Basic Services	Conduct Water Demand and Water Conservation Management in Parys	% of budget spend	100% of the available budget the project	100%	60%	200%	Standard operational documents as the requirement from Water and sanitation	Submitted to the end-user department	Project Report

### Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project) Key actions)	Unit of Measure	Baseline / Actual 2019/20	Annual Target 2020/21	Year to Date as at End December 2020			POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	
91	Basic Services	Conduct Water Quality Management in Koppies	% of budget spent	100% of the available budget the project	100%	60%	200%	Standard operational documents as the requirement from Water and sanitation	Submitted to the end-user department
92	Basic Services	Water Demand and Water Conservation Management in Koppies	% of budget spent	100% of the available budget the project	100%	60%	190%	Standard operational documents as the requirement from Water and sanitation	Submitted to the end-user department
93	Institutional Development & Building Capacity	Develop and submit department Standard Operating Procedures to Management & Portfolio Committee for approval by 30 September 2020	# of Standard Operating Procedures approved	1	4	4	0	Not Achieved	Minutes of Management & Portfolio Committee meetings

**Ngwathie Local Municipality Mid-Year Budget and Performance Assessment Report**

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / 2019/20 Actual	Annual Target	Year to Date as at End December 2020				POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	Corrective Measures	
94	Basic Services and Infrastructure	Implement all solid waste infrastructure capital projects measured quarterly in terms of approved capital budget spent	96% of capital budget spent by 30 June 2021	96%	96%	40%	44%	To spend 100% on capital grant funded projects	Monthly expenditure reports	Report

\*N/A – Not Applicable – Meaning there is no target set for the quarter

**DIRECTORATE: COMMUNITY SERVICES**

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / 2019/20 Actual	Annual Target	Year to Date as at End December 2020				POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	Corrective Measures	
<b>FOR THE PERIOD 1 JULY 2020 – 30 JUNE 2021</b>										
95	Institutional Development & Building Capacity	Review the Spatial Development Framework and submit to council by 31 March 2021	Reviewed Spatial Development Framework submitted to Council by 30 March 2021	1	1	N/A	N/A		Council Minutes	

## Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Baseline / 2019/20 Actual	Annual Target 2020/21	Year to Date as at End December 2020			POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	
96	Institutional Development & Building Capacity	Develop and submit Integrated Human Settlement Plan to Council for approval by 30 June 2021	Developed and submitted Integrated Human Settlement Plan to Council for approval 30 June 2021	1	1	N/A	N/A		Council Minutes
97	Local Economic Development	Review the LED Strategy and submit to Council by 31 March 2021	Review LED Strategy submitted to Council for approval by 31 March 2021	1	1	N/A	N/A		Council Minutes
98	Local Economic Development	4 Tourism awareness campaigns conducted by 30 June 2021	Number of tourism awareness campaigns conducted	New KPI	4	N/A	N/A		Time and Attendance reports submitted
99	Deliver Basic Services	Conduct scheduled refuse removal services to all formal and informal housing areas throughout Ngwathe at least once per week	Number of formal and informal Households whose refuse was removed at least once per week	37102	37102	74204	74204	Achieved	Work Schedules of Weekly collection checklist signed-off

### Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Annual Target 2019/20 2020/21	Year to Date as at End December 2020				POE Y/N
					Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	Corrective Measures	
100	Delivery of Basic Services	Illegal dumping sites removed	Number of Quarterly reports submitted	New KPI	4	2	Achieved	Reports with photos	
101	Delivery of Basic Services	Parks maintained	Number of quarterly reports submitted	New KPI	4	2	Achieved	Reports	
102	Delivery of Basic Services	Development of the Landfill sites maintenance plan	Development of the Landfill site maintenance plan	New KPI	1	1	Not Achieved	There was a delay in collection of data and development plan will be concluded at the end of third quarter	Maintenance plan signed off
103	Access to basic services	Review the Disaster Management Plan by 30 June 2021	Review the Disaster Management Plan submitted to Council by 30 June 2021		N/A	N/A		Council Minutes	

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						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	
104	Access to basic services	Fire, Rescue & Disaster Management reports indicating services rendered in various towns across the Municipality by 30 June 2021.	Number of quarterly Fire, Rescue & Disaster Management reports indicating services rendered in various towns across the Municipality by 30 June 2021.	New KPI	4	2	Achieved	Reports	
105	Local Economic Development	Coordinate 4 sports activities in collaboration with the relevant stakeholders – provincial/National Departments of Sports, Arts, Culture and Recreation by 30 June 2021	Coordinate 4 sports activities in collaboration with the relevant stakeholders – provincial/National Departments of Sports, Arts, Culture and Recreation by 30 June 2021	New KPI	4	NA	N/A	Report with pictures	

## Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report

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						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	
106	Local Economic Development	1 rural sports programme in collaboration with the relevant sector departments and stakeholders by 30 June 2021 in collaboration with the provincial Departments of Sports, Arts & Culture by 30 June 2021	1 rural sports programme in collaboration with the relevant sector departments and stakeholders	New KPI	1	N/A	N/A	Report with pictures	
107	Basic Services	4 Municipal Planning Tribunal (MPT) meetings/sitting by 30 June 2021	The number of MPTs meeting/sittings held	New KPI	4	2	1	Partially Achieved	Minutes
108	Basic Services	Development of approved Building plan register	Quarterly reports on number of building plans approved	New KPI	1	-	-	Quarterly reports on building plan register	
109	Institutional Development & Building Capacity	Develop and submit department Standard Operating Procedures to the Accounting Officer approval by 30 September 2020	Develop and submit department Standard Operating Procedures to Accounting Officer approval by 30 September 2020	1	5	1	0	Not Achieved	Minutes of Management & Portfolio Committee meetings

**Ngwathe Local Municipality Mid-Year Budget and Performance Assessment Report**

IDP / Ref No	KPA Key Focus Area	Indicator (Activity/Project/ Key actions)	Unit of Measure	Annual Target 2019/20	Baseline / Actual 2019/20	Year to Date as at End December 2020			POE Y/N
						Mid-Term Target	Mid-Term Actual	Departmental SDBIP Comments	
110	Basis Services	Community Safety meeting/sitting	Number of Community Safety meetings held	New KPI	4	2	1	Partially Achieved	Attendance register and Agenda

**\*N/A – Not Applicable – Meaning there is no target set for the quarter**

**Section 12: Municipal Manager's Quality Certificate**

I, **BW Kannemeyer** the Municipal Manager of **Ngwathe Local Municipality**, hereby certify that:

Mid-Year Budget and Performance Assessment for the period of 1 July 2020 to 31 December 2020 has been prepared in accordance with the Municipal Finance Management Act, No. 56 of 2003 and Municipal Budget and Reporting Regulations Notice 393 of 2009.



**BW KANNEMEYER**  
Municipal Manager

Date: 28/01/2020