**Ngwathe Local Muncipality**

Liebenberg trek

PARYS

9585

Tel: 056 816 2707

Fax: 056 817 7131

**SUPPLY CHAIN MANAGEMENT**

***REQUEST FOR FORMAL WRITTEN QUOTATIONS***

Ngwathe Local Municipality is hereby inviting service providers to submit on the following:

Date advertised: 15 March 2021 – Closing Date: 22 March 2021

Closing Time: @12H00

|  |  |  |
| --- | --- | --- |
| **DESCRIPTION** | **CONTACT PERSON** | **BID NO** |
| **SUPPLY AND DELIVERY OF CARTRIDGES**   * Cartridge HP106A - 30 | Mr T F Tau  **Contact No:**  071680 0900 | 09(03/2021) |
| **Supply, Delivery and Installation of 4 Air conditioners**   * 12000 BTU Air Conditioner 3 * 24000 BTU Air Conditioner 1 | Mr S Ramoliki  **Contact No:**  083 616 1768 | 10(03/2021) |

**Supply Chain Management Unit:**

**Contact Person: Mrs L .S Mpolaise**

**Contact Numbers:0737328012**

**Email address: lebom@ngwathe.co.za**

**Specification**

Detailed specifications can be obtained from Bid documents available at Liebenberg trek, Parys at Supply Chain Office Management Office.

**Instructions dealing with the depositing of quotations:**

Address a sealed envelope clearly marked with the **quote no**: description **and closing date** to “Supply Chain Management Unit”, PO Box 359, Parys,9585 or Deposit it in the Tender Box situated at Liebenberg trek, Parys, **outside the main building**

**Instructions on Purchasing of Document**

Amount: R50.00 none refundable

**PLEASE NOTE**

* Ngwathe Local Municipality procurement policy will apply;
* The lowest or any quote will not necessarily be accepted and the Municipality reserves the right to accept where applicable a portion of any quotation;
* Late, emailed or faxed quotations will not be considered;
* Quotations submitted are to hold good for the period up until to 90 days;
* All persons in the service of the state are not allowed to bid; and
* 80/20 preferential procurement point system will be used to evaluate the quotes;
* BBBEE Certificate should be submitted/a sworn affidavit;
* Valid Original Tax Clearance and Tax Compliance Status Pin letter;
* Proof of Registration on Central Supplier Database and summary thereto printed 5 days of closing date;
* Proof of Municipal account (Both Directors and Company);
* Proof that the entity is in good standing at SARS as per CSD report
* Identity Copy/s of the shareholder/s, certified not older than 3 months.

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**Mr H Lebusa**

Chief Financial Officer