Ngwathe
MUNICIPALITY

The home of harmony, prosperity and growth

DRAFT IDP PROCESS PLAN 2021 - 26 FINANCIAL YEAR

In terms of section 21(1)(b) read together with section 28(3) of the Local Government Municipal Systems Act, (Act no.32 of 2000) and section 21 of the Local Government Municipal Finance Management Act(Act no. 56 of 2003) that Ngwathe Local Municipality hereby gives notice for public comment on the Draft Process Plan for 2021- 26 financial year.

The Draft Process Plan specifies timeframes, actions, procedures, and appropriate mechanisms for public participation and alignment. The document is available for viewing on the Municipality's website: www.ngwathe.fs.gov.za for comments for the Draft Process Plan.

IDP PHASES	DELIVERABLE AND PROCESS MANAGEMENT	RESPONSIBLE	OUTPUT	DATE
Preparation Phase	Development of IDP/Budget Process Plan	IDP/BUDGET		AUGUST 2021
	EMT to consider Process Plan	IDP		AUGUST 2021
	Draft Process Plan to IDP and Budget Steering Committee/MAYCO	IDP	Approved IDP & budget process plan	AUGUST 2021
	Tabling of the IDP and Budget Process Plan to Council	EXECUTIVE MAYOR (EM)		AUGUST 2021
	Advertisement of IDP and Budget Process Plan	IDP		SEPTEMBER 2021
	1st Public Consultation Sessions with all communities in Parys, Vredefort, Heilbron, Koppies and Edenville. One week per town inclusive of stakeholders.	IDP	Facilitate consultation sessions	SEPTEMBER – OCTOBER 2021
	Strategic workshop – 3 days MM, Directors and managers and Councillors	IDP/MM		OCTOBER 2021
	Strategic Session with Stakeholders in all five Towns	IDP/MM		OCTOBER 2021
	Committees and consultation process for budget process	MAYCO IDP & FINANCE		DECEMBER 2021
Analysis Phase	Briefing session with IDP/Budget Steering Committee	CFO & MM	Determine and assess the current level of development and what are the emerging challenges, opportunities and priority issues	DECEMBER 2021
	EMT to submit budget inputs on capital projects	MM		DECEMBER 2021
	One day self-assessment dialogue with EMT, MAYCO and Councillors	MM		JANUARY 2022
	Current status of the implementation progress	MM		JANUARY 2022
	Consideration, review and inclusion of any relevant and new information	IDP		JANUARY 2022
	IDP/Budget Steering Committee to review emerging issues/changes and to prioritize IDP and budget items	EM, IDP & FINANCE		JANUARY 2022
Strategy Phase	Municipal Strategies, Objectives, KPA's, KPI's and targets to influence the budget	EM	Develop and/or refine objective for priority issues. Determine the programmes to achieve strategic intent. Develop organisational scorecard.	FEBRUARY 2022
	Initiate Public Participation process in line with MTREF	OFFICE OF THE SPEAKER		FEBRUARY 2022
	MAYCO Lekgotla to confirm IDP, SDBIP and Budget priorities	EM		FEBRUARY 2022
	MAYCO approves municipal objectives, strategies, KPIs and targets	EM		FEBRUARY 2022
	Review tariffs and budget policies	CFO		FEBRUARY 2022
	Set and agree on IDP priority programme/projects	EM and MM	Identify projects and set output, target Agree on Spatial location of the projects	FEBRUARY 2022
	Review and align National and Provincial allocation for inclusion in the draft IDP and MTREF budget	MM	Develop Draft budget	FEBRUARY 2022
Project Phase	Draft MTREF budget developed	CFO		FEBRUARY 2021
	Directorates develop draft SDBIP and present to Portfolio Committees	PMS		FEBRUARY 2022
	Institutional plan refined to deliver on the municipal strategy	MM		MARCH 2022
	Directorates identifying programmes and projects with external stakeholders	EMT		MARCH 2022
Integration Phase	Integration of sector plans and institutional programmes	IDP		MARCH 2022
	Horizontal and vertical alignment with District, Province and other stakeholders	EMT	Integrate and align with sector plans	MARCH 2022
	Financial plan and capital investment plan are developed	CFO	Incorporate programmes and projects into IDP	MARCH 2022
	Presentation of service plans and integration into the IDP document to MAYCO	MM		MARCH 2022
	Tabling of the Draft IDP including proposed revisions and MTREF Budget and related resolutions – NLM	EM		
	Submission of draft IDP and MTREF to MECs Treasury and Cooperative Governance, Traditional and Human Settlements, and National	IDP & BUDGET OFFICE		MARCH 2022
Approval Phase	Public participation process including hearings on Draft IDP and Budget	IDP	Approved IDP, budget and SDBIP	MARCH – APRIL 2022
	IDP Budget Lekgotla	IDP		APRIL 2022
	Special Council considers submissions, representations and recommendations from hearings. Executive mayor to be provided with an opportunity to respond to submissions during consultation and table amendments for Council consideration.	COUNCIL		APRIL 2022
	Executive mayor with support of MAYCO to recommend approval by Council after considering inputs from Council and all sectors	EM		APRIL 2022
	Council meeting to approve MTREF budget by resolution, setting taxes and tariffs, approving changes to IDP and budget related policies, approving measurable performance objectives for revenue by source and expenditure by vote before start of budget year	COUNCIL		MAY 2022
	Publication of approved IDP and budget on the website and in local newspapers	IDP		JUNE 2022
	Compilation and submission of draft SDBIP and annual performance agreements by Municipal Manager to the Executive mayor	MM		
	Executive mayor approves the SDBIP and annual performance agreements of the Municipal Manager and senior managers within 28 days after the approval of IDP and budget. Executive mayor ensures that the annual performance agreements are linked to the measurable performance objectives approved with the budget and SDBIP.	EXECUTIVE MAYOR		JUNE 2022
	The Executive mayor submits the approved SDBIP and performance agreements to Council, MEC for FSCOGTA and makes public within 14 days after approval.	COUNCIL, EXECUTIVE MAYOR, MM & IDP		JUNE 2022

For more information, please contact - during office hours Tel: 0568162700
Email: idpsubmissions@ngwathe.co.za

IDP/PMS MANAGER
Mr. I Mosala
0735929417
Email: mosalai@ngwathe.co.za

Me. P Ndhlovu
0605017709
Email: puseletsom@ngwathe.co.za

BW KANNEMEYER
MUNICIPAL MANAGER