



NGWATHE LOCAL MUNICIPALITY

NOTICE AND INVITATION REQUEST FOR PRORPOSAL

Suitable service providers are hereby invited to submit proposal on the following:

BID NUMBER	BID DESCRIPTION	NON/COMPULSORY INFORMATION SESSION DATE & VENUE	EVALUATION CRITERIA	CONTACT PERSON	CLOSING DATE & TIME
NLM: PMS/IDP-01-2021	Invitations for quotations from experienced service provider for Facilitation of Work Session and development of Strategic Plan and Status Quo Report for Ngwathe Local Municipality	None	80/20 The document will costs R 50.00 (Non-Refundable) Functionality included in the bid document	Mr. I. Mosala Technical enquiries ☐: 0735929417 ☐: mosalai@ngwathe.co.za For SCM Enquiries Mr. T Mathibedi (0)56 816 2700 ☐: thabisos@ngwathe.co.za	NLM: PMS/IDP-01-2021 Closing date: Monday, 25 nd October 2021 at 12h00pm.

The documents will be available on Ngwathe local municipality office at SCM Offices or through email after the municipality receives the proof of payment sent through to SCM on the provided email above.

Copy of the above bid is available at SCM Offices at a non-refundable amount at stipulated above; payable by cash at the municipal cashier point or direct deposit with a proof of deposit)

The bid number to be used as reference and deposit slip must be submitted as proof of payment on collection of bid document.

The document may be collected during working hours after 09H30 to 15H30, from Monday, 18th October 2021, and during weekdays thereafter. The physical address for collection of bid / tender document is the office of Ngwathe Local Municipality, Ground Floor, Cashier's Office, Liebenberstrekk, Parys, 9585.

Tenders, completed in black ink as prescribed, shall be sealed in an envelope marked with bidder's address, Tender No. and Description and be deposited in the TENDER BOX at Ngwathe Local Municipality, Ground Floor, Liebenberstrekk, Parys, 9585.

No bid will be accepted from persons in the service of the state.

No telegraphic, telefax and late Bids will be accepted.

Bids will remain valid for 90 days.

Service providers must note that certain work within this project may only be constructed by using labour-based construction methods and Contractors must limit the utilisation of their permanently employed personnel to key personnel, all other personnel and labourers must be recruited locally.

Preference will be given to Respondents based on their BBBEE status.

All bidders must ensure that they are registered on the National Treasury Central Supplier Database via the following link: business.support@csd.gov.za.

Since no business will be conducted with any bidder who is not registered on the database

Bidders must take note of the following:

- Valid company tax clearance certificate be attached
- Certified copy of the company registration certificate / founding certificate must be attached.
- Copy of company profile with clear references.
- Valid BBBEE verification certificate must be attached.
- CSD registration report/support number.
- Valid letter of good standing (COID)
- Municipal rates & taxes information in the bid document must be duly completed by your Local Municipality or your Landlord.

- All compulsory/ supplementary forms must be fully completed and signed that is (MBD 1, 4, 6, 8 and 9).
- briefing session will be conducted on the above mentioned date; any queries must be directed to Director Technical Services / Engineer.
- Failure to comply with the above-mentioned conditions may invalidate your bid.
- **Compulsory:** (Bidder must submit two set of bid documents, (1) hardcopy and (2) scanned copy of the original bid with supporting documents (soft-copy).

Ngwathe Local Municipality fully reserve the right not to accept the lower tender or accept the whole or part of the any tender or not to consider any tender submitted.

Mr. BW Kannemeyer
Municipal Manager