

NGWATHE LOCAL MUNICIPALITY EXTERNAL/ INTERNAL ADVERTISEMENT



Ngwathe Local Municipality is a well-established municipality of integrity and a leader of best practices, a high performing organization, gearing itself to provide excellent and sustainable municipal services, which offers challenge and opportunities to all its employees at all levels.

The Municipality hereby invites applications from experienced, qualified, innovative, committed and energetic individuals with vision, for appointment to the following positions.

CHIEF FINANCIAL OFFICER – Ref 102/07/22

Five (5) year Fixed Term Performance Based Contract;

Remuneration package: R972 648 (minimum); R1 108 275 (midpoint); R1 257 894 (maximum) per annum all-inclusive (Ngwathe Local Municipality is a Category 4 municipality in terms of the categorisation by Gazette No. 43122 of 20 March 2020 of which the current upper limit Total Remuneration package applicable)

Place of work: Municipal Head Office, Parys

Key requirements:

- A Bachelor Degree in Commerce, Accounting and/or NQF Level 7 qualification in Finance,
- A Certificate in Municipal Finance Management (SAQA) qualification.
- A minimum of at least Five (5) years' work related experience at senior or middle management level and 2 of which should be at a senior level in a finance environment in the local government sphere.
- A proven track record of managing financial services unit
- Knowledge of the local government environment or sound business experience in a commercial environment.
- Practical knowledge of the local government environment or sound business experience in a commercial environment.
- Computer literacy • Valid driver's license

Added Advantage

- Qualified CA or a Completed SAICA articles
 - A post graduate or relevant qualification will be a strong recommendation
- Advanced understanding and experience of budget and Finance Management

Key competencies:

The successful incumbent will be directly reporting to and accountable to the Accounting Officer and will be expected to carry out duties of the CFO as contained in the *Municipal*

Finance Management Act (And regulations) Act 56 OF 2003 as updated and responsible for but not limited to:

- Advise and assist the Accounting Officer and Senior Managers in the exercise of the powers and functions assigned and delegated in terms of the MFMA and other relevant legislation.
- Provide strategic leadership for all functional areas in the financial department/Directorate
- Lead, manage and directs staff in the finance department/ directorate to ensure achievement of objectives and targets
- Ensure the effective implementation of the Municipal Finance Management Act.
- Monitor compliance with the Municipal Finance Management Act and relevant legislations.
- Ensure compliance with best practice accounting norms and standards including Mscoa.
- Foster a good working relationship with the Auditor General's Office and other stakeholders.
- Contribute to policy development.

Key competencies: Financial and Supply Chain Management competencies:

- Strategic leadership and financial management.
- Operational financial management and Financial analysis
- Governance, ethics and value in Financial Management.
- Financial and performance reporting and Project Management.
- Risk Management and Legislation, policy and implementation.
- Stakeholder relations.
- Supply Chain Management.

Core managerial competencies:

The following managerial competencies as described in the Performance Regulations are essential:

- Knowledge Management and service delivery innovation.
- Problem solving and analytical thinking, People and Diversity Management.
- Client orientation and customer focus
- Excellent verbal and written communication skills.
- Advanced mediation and negotiations skills and advanced influencing skills.

Areas of responsibility:

The Chief Financial Officer is the administrative head of the Finance Directorate/ Department and has the following delegated functions:

1. Budget preparation, monitoring and reporting.
2. Accounting and Analysis and financial reporting.
4. Cash Management and Debt Management.
6. Supply Chain Management and Financial Management.

CLOSING DATE: 19 August 2022

Submission of Applications: Applicants must use Application form available at the municipal offices or on the municipal website: www.ngwathe.fs.gov.za . (all applications must be on the Prescribed Application Form) and include a comprehensive CV with at least three contactable references and email addresses of the referees, originally certified copies of qualifications not be more than three months old (It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach proof thereof), driver's license and identity document (Only SA citizens or permanent residents are eligible to apply) .

Applications for this vacancy, in a sealed envelope, must be hand – delivered to Municipal offices. The envelop should be for the attention of;

The Municipal Manager:

CFO Vacancy,

Ngwathe Local Municipality, hand delivered at the municipal offices situated at Parys, Liebenbergstrek, Free State, between 7h45 and 16h30. Women and Persons with disabilities are encouraged to apply.

No Faxed, e-mailed, late applications will be considered. Applications not made on the prescribed application form will not be considered.

The shortlisted/recommended candidates will be subjected to security vetting, competency based assessment prior appointment, qualification verification, and reference check. The successful candidate will also be subjected to the signing of an Employment Contract on or before assumption of duty, and Annual Performance Agreement and Disclosure of Financial Interest form within 60 days of appointment and then annually thereafter within 30 days of the beginning of the financial year.

Council reserves the right to place and move candidates anywhere within the municipal jurisdiction as well as the right not to make any appointment to this position. Canvassing for appointment will automatically disqualify an applicant.

If no reply to your application has been received within 3 months of the closing date, you should consider your application as being unsuccessful.

All enquiries can be directed to the Office of the Director Corporate Services: MF Mokgobu, during Office Hours on 056 816 2727.

PP Nhlapo

Acting Municipal Manager