



NGWATHE LOCAL MUNICIPALITY

TENDER NOTICE AND INVITATION TO TENDER

Suitable service providers are hereby invited to submit proposal on the following:

BID NUMBER	BID DESCRIPTION	COMPULSORY INFORMATION SESSION DATE & VENUE	EVALUATION CRITERIA	CONTACT PERSON	CLOSING DATE & TIME
NLM:FIN-02-2023	REQUESTING FOR PROPOSAL FOR THE ONLINE VENDING SYSTEM, WITH PARTY VENDING, BILL PAYMENT AND REVENUE ENHANCEMENT FOR A PERIOD 3 YEARS	None Compulsory Meeting Non – Refundable Fee R 2000.00	80/20 80 Points – Price 20 Points – BBBEE Functionality included in the bid document	Me KD Mtimkulu Contact No: 0716800900 ☎: kgomotso@ngwathe.co.za For SCM Enquiries Ms P L Mokoena (0)56 816 2700 ☎: mokoena@ngwathe.co.za	08 December 23 (Friday) @ 12H00

NLM: FIN -03--2023	APPOINTMENT OF A SERVICE PROVIDER FOR THE COLLECTION OF UNPAID RATES AND TAXES OWED TO THE MUNICIPALITY BY VARIOUS GOVERNMENT DEPARTMENTS FOR A PERIOD OF 36 MONTHS	None Compulsory Meeting Non – Refundable Fee R 1000.00	80/20 80 Points – Price 20 Points – BBBEE Functionality included in the bid document	Me KD Mtimkulu Contact No: 0716800900 ☎: kgomotso@ngwathe.co.za For SCM Enquiries Ms P L Mokoena (0)56 816 2700 ☎: mokoenap@ngwathe.co.za	30 November 23 (Thursday) @ 12H00
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PAYMENTS CANNOT BE MADE AT SUPPLY CHAIN MANAGEMENT OFFICE BUT CAN BE MADE AT THE FOLLOWING MUNICIPAL PAY POINTS: - PARYS FINANCE DEPARTMENT (TOWNHALL) - VREDEFORT MUNICIPAL OFFICES - EDENVILLE MUNICIPAL OFFICES - KOPPIES MUNICIPAL OFFICES - HEILBRON MUNICIPAL OFFICES	ALTERNATIVELY, DIRECT OR ELECTRONIC DEPOSITS CAN BE MADE TO THE NLM BANK ACCOUNT: ABSA CHEQUE, ACCOUNT NO: 4052707733 BRANCH CODE: 632005 REF NO: YOUR BID NUMBER AND BIDDER'S NAME
Availability of Bids Documents: (Friday (17 November 2023))	Bid documents to be collected and submitted at: Supply Chain Management Unit and Municipal Tender Box, Ngwathe Local Municipality offices, Liebenberg Crescent, Parys, 9585.

The documents will be available on Ngwathe local municipality office at SCM Offices or through email after the municipality receives the proof of payment sent through to SCM on the provided email above.

Copy of the above bid is available at SCM Offices at a non-refundable amount as stipulated on the above column; (payable by cash at the municipal cashier point or direct deposit with a proof of deposit)

The bid number to be used as reference and deposit slip must be submitted as proof of payment on collection of bid document.

The documents may be collected during working hours after 08H30 to 15H30, from **(Friday (17 November 2023))**, and during weekdays thereafter. The physical address for collection of bid / tender document is the office of Ngwathe Local Municipality, Ground Floor, Cashier's Office, Liebenberstrek, Parys, 9585.

Tenders, completed in black ink as prescribe, shall be sealed in an envelope marked with bidder's address, Tender No. and Description and be deposited in the TENDER BOX at Ngwathe Local Municipality, Ground Floor, Liebenberstrek, Parys, 9585.

Compulsory: Bidder must submit two set of bid documents, (1) hardcopy and (1) scanned copy of the original bid with supporting documents (soft-copy).

- No bid will be accepted from persons in the service of the state.
- No telegraphic, telefax and late Bids will be accepted.
- Bids will remain valid for 90 days.
- Preference will be given to Respondents based on their BBBEE status.
- All bidders must ensure that they are registered on the National Treasury Central Supplier Database via the following link: business.support@csd.gov.za.
- Since no business will be conducted with any bidder who is not registered on the database

Bidders must take note of the following:

- Valid company tax clearance certificate be attached
- Certified copy of the company registration certificate / founding certificate must be attached.
- Copy of company profile with clear references.
- Valid BBBEE verification certificate must be attached.
- CSD registration report/support number.
- Valid letter of good standing (COID)
- Certified copy of Proof of Registered Vending System suitable for this project
- Submission of Company Profile
- Submission of Company Proposal
- Proof of Municipal Services (which is not more than three (3) months old or not more than ninety (90) days in arrears) OR valid lease agreement
- All compulsory/ supplementary forms must be fully completed.
- No briefing session will be conducted; any queries must be directed to Revenue Manager.
- Failure to comply with the above-mentioned conditions may invalidate your bid.

Ngwathe Local Municipality fully reserve the right not to accept the lower tender or accept the whole or part of the any tender or not to consider any tender submitted.

Mr. T Manele
Acting Municipal Manager