

Ngwathe Local Municipality
Liebenberg trek
PARYS
9585
Tel: 056 816 2707
Fax: 056 817 7131



SUPPLY CHAIN MANAGEMENT

REQUEST FOR FORMAL WRITTEN QUOTATIONS

Ngwathe Local Municipality is hereby inviting service providers to submit on the following:

Date advertised: 15 October 2024 – Closing Date: 21 October 2024

Closing Time: @12H00

| DESCRIPTION | Quantity | CONTACT PERSON | BID NO |
|--------------------------------|----------|-----------------|-------------|
| 1. Shelves Storage Filing | 10 | Mr Teboho Monei | 26(10/2024) |
| 2. Office Desk | 5 | 0605874216 | |
| 3. Visitors Chair | 10 | | |
| 4. Administrator Chair | 5 | | |
| 5. Notice Board for office use | 5 | | |

Contact Numbers: 073 587 1900
Email address: morabe@ngwathe.co.za

Specification

Detailed specifications can be obtained from Bid documents available at Liebenberg trek, Parys at Supply Chain Office Management Office.

Instructions dealing with the depositing of quotations:

Address a sealed envelope clearly marked with the **quote no: description and closing date** to "Supply Chain Management Unit", PO Box 359, Parys, 9585 or Deposit it in the Tender Box situated at Liebenberg trek, Parys, **outside the main building**

Instructions on Purchasing of Document

Amount: R50.00 none refundable

PLEASE NOTE

- ❖ Ngwathe Local Municipality procurement policy will apply;
- ❖ The lowest or any quote will not necessarily be accepted and the Municipality reserves the right to accept where applicable a portion of any quotation;
- ❖ Late, emailed or faxed quotations will not be considered;
- ❖ Quotations submitted are to hold good for the period up until to 90 days;
- ❖ All persons in the service of the state are not allowed to bid; and
- ❖ 80/20 preferential procurement point system will be used to evaluate the quotes;
- ❖ BBBEE Certificate should be submitted
- ❖ Valid Original Tax Clearance and Tax Compliance Status Pin
- ❖ Proof of Registration on Central Supplier Database and summary thereto
- ❖ Proof of Municipal account (Both Directors and Company)
- ❖ Proof that the entity is in good standing at SARS as per CSD report
- ❖ Brochure and/or pictures of furniture



Mr M. Xulu

Chief Financial Officer