

Ngwathe Local Municipality
 Liebenberg trek
 PARYS
 9585
 Tel: 056 816 2707
 Fax: 056 817 7131



SUPPLY CHAIN MANAGEMENT

REQUEST FOR FORMAL WRITTEN QUOTATIONS

Ngwathe Local Municipality is hereby inviting service providers to submit on the following:

Date advertised: 08 April 2025 – Closing Date: 15 April 2025

Closing Time: @12H00

DESCRIPTION	Quantity	CONTACT PERSON	BID NO
SUPPLY AND DELIVERY OF TONER FOR NASHUA MACHINE 1. YELLOW - C406 2. CYAN - C406 3. MAGENTA - C406 4. BLACK - C406	10 10 10 08	Mrs K Bodibe Contact No: 078 699 2213	06(04/2025)
SUPPLY AND DELIVERY OF TOILET PAPER 1 PLY NOVA 500 SHEET (PACKET 48 ROLLS)	200	Mr M.I Mothibi Contact No: 079 959 1134	07(04/2025)
SUPPLY AND DELIVERY OF PH METER (MULTIPARAMETER)	6	Mrs M. Thengelani Contact No: 083 481 2787	08(04/2025)
SUPPLY AND DELIVERY OF TURBIDITY METER (NTU)	6	Mrs M. Thengelani Contact No: 083 481 2787	09(04/2025)
SUPPLY AND DELIVERY OF JET PRO 8710 INK CARTRIDGES 1. BLACK 2. YELLOW 3. MAGENTA 4. CYAN	10 10 10 10	Mr G.S Lechesa Contact No: 082 098 3540	10(04/2025)

Contact Numbers: 084 401 8910
Email address: mpedim@ngwathe.co.za

Specification

Detailed specifications can be obtained from Bid documents available at Liebenberg trek, Parys at Supply Chain Office Management Office.

Instructions dealing with the depositing of quotations:

Address a sealed envelope clearly marked with the **quote no: description and closing date** to "Supply Chain Management Unit", PO Box 359, Parys, 9585 or Deposit it in the Tender Box situated at Liebenberg trek, Parys, **outside the main building**

Instructions on Purchasing of Document

Amount: R50.00 none refundable

PLEASE NOTE

- ❖ Ngwathe Local Municipality procurement policy will apply;
- ❖ The lowest or any quote will not necessarily be accepted and the Municipality reserves the right to accept where applicable a portion of any quotation;
- ❖ Late, emailed or faxed quotations will not be considered;
- ❖ Quotations submitted are to hold good for the period up until to 90 days;
- ❖ All persons in the service of the state are not allowed to bid; and
- ❖ 80/20 preferential procurement point system will be used to evaluate the quotes;
- ❖ BBBEE Certificate should be submitted/a sworn affidavit;
- ❖ Valid Original Tax Clearance and Tax Compliance Status Pin letter;
- ❖ Proof of Registration on Central Supplier Database and summary thereto printed 5 days of closing date;
- ❖ Proof of Municipal account/ lease agreement and account of landlord.
- ❖ Company registration certificate as issued by Company and Intellectual Property commission
- ❖ Proof that the entity is in good standing at SARS as per CSD report
- ❖ Identity Copy/s of the shareholder/s, certified not older than 3 months.



Mr. D. S Phetoane
Acting Chief Financial Officer