

Ngwathe Local Municipality
Liebenbergstrek
Parys
9585
Tel: (056) 816-2700



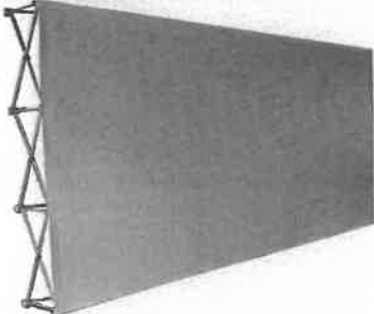
SUPPLY CHAIN MANAGEMENT

REQUEST FOR FORMAL WRITTEN QUOTATIONS

Ngwathe Local Municipality is hereby inviting service providers to submit on the following:

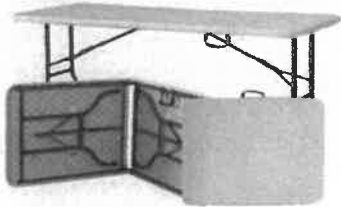
Date advertised: 09 July 2026 – Closing Date: 16 July 2026

Closing Time: @12H00

DESCRIPTION	QUANTITY	CONTACT PERSON	BID NO
Re- Advertisement: Request for Procurement And Branding of Marketing Material for Disaster Management. Specifications: Please incorporate these two logos in products   - 3m x 4m - Watermark Ngwathe logo - Print disaster logo to fill the whole banner		Mr. S.J. Caleni ☎ 078 422 6084	01(07/2026)



FOLDING TABLES X 4



CHAIRS X 4



- Branded with Ngwathe and disaster logos

TABLE CLOTH x 4

- MEDIUM TABLE CLOTHs 1,4m x 2,4 m
- BRANDED WITH TWO LOGOS (Ngwathe logo & Disaster logo)

GAZEBO X 2

- 2m x 2m
- branded with Ngwathe and disaster logos

DOUBLE SIDED SHARKFIN BANNER 3m

- 2 x banners
- Branded (watermark (only) Ngwathe logo and disaster

PULL- UP BANNERS x 3

 - Single sided 3m x 3 - Branded with Ngwathe and disaster logo - Printed messages (<i>please ask Disaster official</i>) Please Note: Please contact Mr S.J. Caleni for any Clarification and Queries			
Re- Advertisement: Request for Procurement/ Re-routing of Sewer Pipe-line (LED & Planning Office). Please Note: As this is a Project that needs clear understanding please contact Mr. M. Mosibi for any Clarification and Queries		Mr. M. Mosibi ☎ 060 587 4454	02(07/2026)
Re- Advertisement: Request for Procurement of Cleaning Material. Specifications: • Floor Polish Liquid White (2 Set) • Air Freshener (2 set Cherry) • Toilet Bowl Cleaner 2 Set)	50 40 30	Mr. M.I Mothibi ☎ 079 959 1134	03(07/2026)



Re- Advertisement: Request for Procurement of Cleaning Material. Specifications: • Jik/ Bleach (2 Set) • Dishwashing Liquid (2 Set)	60 100	Mr. M.I Mothibi ☎079 959 1134	04(07/2026)
Re- Advertisement: Request for Procurement of Leather Gloves. Specifications: • Leather Gloves Dromex Size 9	400 Pairs	Mr. M.I Mothibi ☎079 959 1134	05(07/2026)
Re- Advertisement: Request for Procurement of Refuse Bags Plastic. Specifications: • Refuse Bags Plastic Heavy Duty Microns	60 000	Mr. M.I Mothibi ☎079 959 1134	06(07/2026)
Re- Advertisement: Request for Procurement of Toilet Paper. Specifications: • Toilet Paper packet 48 Rolls Nova 350 Sheets	200	Mr. M.I Mothibi ☎079 959 1134	07(07/2026)
Re- Advertisement: Request for Procurement of Stationery. Specifications: • Red Pen Fine Big • Black Pen Fine Big • Hard- Cover Books Ruled A4 192 Pages	1000 1000 200	Mr. M.I Mothibi ☎079 959 1134	08(07/2026)
Advertisement: Request to Demolish HRM Division Partitioning and Convert Space into Board- Room and Open-Floor Plan Office with Boardroom Table and Office Furniture.		Mr. M. Mosibi ☎ 060 587 4454	09(07/2026)



Specifications:**1. Six-Seater Modular Office Workstation****Quantity: one (1)****Dimensions**

- Length: 3,600 mm (3 booths x 1,200 mm)
- Width: 600 mm
- Height: 750 mm

Features

- Accommodates 6 users (3 on each side)
- Melamine-faced board top, minimum 25 mm thick
- Powder coated steel/ aluminium frame
- Desk-mounted privacy partitions/ screens
- Cable management system
- Rounded impact-resistant edges.

Accessories:

- Six (6) ergonomic office chairs.

2. Four-Seater Modular Office Workstation**Quantity: one (1)****Dimensions:**

- Length: 2,400 mm (2 booths x 1,200 mm)
- Width: 600 mm
- Height: 750 mm

Features:

- Accommodates 4 users



• Melamine-faced board top, minimum 25 mm thick. • Powder-coated steel aluminium frame Privacy partition screens • Cable management system • Durable scratch-resistant finish. Accessories: • Four (4) ergonomic office chairs. 3. Two-seater Modular Office Workstation Quantity: one (1) Dimensions: • Length: 1,200 mm • Width: 600 mm • Height: 750 mm Features: • Accommodates 2 users • Melamine-faced board top, minimum 25 mm thick • Powder-coated steel/aluminium frame • Privacy partition screens • Cable management system Accessories: • 2 ergonomic office chairs 4. Lockable Filing Cabinets Quantity: three (3)			
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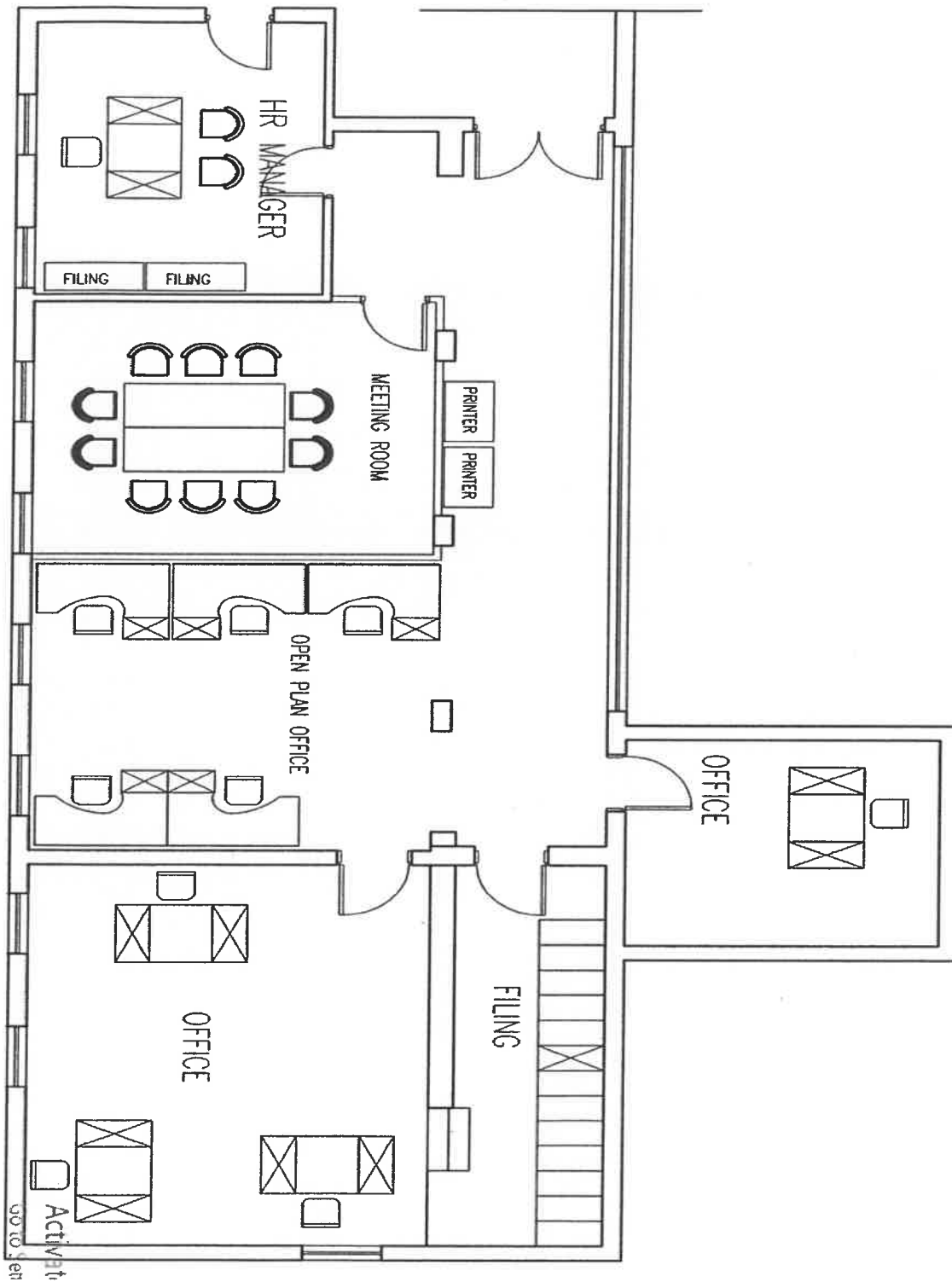


5. Boardroom • Rectangular table x 1 • Chairs x 10 See the attached Annexure.			
Advertisement: Request for Procurement of Grey Fish Gloves and Disposable Masks. Description: • Grey Fish Gloves • Disposable Musks	6 Boxes 5 Boxes	Ms D. Masike ☎ 060 387 4454	10(07/2026)
Advertisement: Request for Procurement of Mounted Petio Kitchen/ Boardroom of the Executive Mayor.	01	Ms M. Lethea ☎ 081 486 4244	11(07/2026)
Advertisement: Request for Procurement of (2) Two Laptops for Finance and LED Deaprtment. Specifications: • 15.6" Inch FHD Anti-glare Display • Intel® Core™ Ultra 7 155H Processor • 16 GB RAM and 512 GB SSD Storage • Intel® Art™ Graphics • Windows 11 • Ethernet port Built-in • Camera Privacy Shutter • Full Size soft Grey Keyboard • 3 Year Warranty(Upon Registration)	2	Mr. T. Khaha ☎ 073 138 5740	12(07/2026)
Advertisement: Request for Procurement of IT Material. Specifications: • Drill(Industrial/ Heavy Duty) 1500 W • Drill Bits Sets(Wood)	1 1	Mr. T. Khaha ☎ 073 138 5740	13(07/2026)



• Drill Bits Sets(Wall) • Drill Bits Sets(Steel) • Trunking 40 x 40 • Double Wall Box (Cat 5) RJ 45 • Cabinet(Switches) 4U 600 x 450mm • Cabinet(Switches) 530mm x 350mm x 300mm	1 1 30 50 5 5		
Advertisement: Request for Procurement of Office Furniture for Chief Financial Officer's Office. Specifications: • Standard Table for Administrator, • Two(2) Visitors Chairs • Triangular Table for Meeting Room	1 2 1	Mr. M. Mosibi ☎ 060 587 4454	14(07/2026)
Advertisement: Request for Service and Repairs of Leaking Hydraulic Pipes for Cherry Picker with Reg no JFG 417 FS	1	Mr .S. Mongake ☎ 071 462 8251	15(07/2026)





ANNEXURE FOR CORPORATE/HR OFFICE RENOVATIONS

Bere

Contact Numbers: (056) 816 2700
Contact Person: Ricahrd Malamule
Email address: richardm@ngwathe.co.za

Specification

Detailed specifications can be obtained from Bid documents available at Liebenberg trek, Parys at Supply Chain Office Management Office.

Instructions dealing with the depositing of quotations:

Address a sealed envelope clearly marked with the **quote no: description and closing date** to "Supply Chain Management Unit", PO Box 359, Parys, 9585 or Deposit it in the Tender Box situated at Liebenberg trek, Parys, **outside the main building**

Instructions on Purchasing of Document

Amount: R50.00 none refundable

PLEASE NOTE:

- ❖ Ngwathe Local Municipality procurement policy will apply;
- ❖ The lowest or any quote will not necessarily be accepted and the Municipality reserves the right to accept where applicable a portion of any quotation;
- ❖ Procurement threshold of goods or services equal or above R30 001 up to R300 000
- ❖ Late, emailed or faxed quotations will not be considered;
- ❖ quotations submitted are to hold good for the period up until to 90 days;
- ❖ All persons in the service of the state are not allowed to bid; and
- ❖ 80/20 preferential procurement point system will be used to evaluate the quotes;
- ❖ Proof of shareholding certificate should be submitted;
- ❖ Proof of locality must be submitted, if, required in order to claim point(s) for locality;
- ❖ Valid Original Tax Clearance and Tax Compliance Status Pin letter;
- ❖ Proof of Registration on Central Supplier Database and summary thereto printed 5 days of closing date;
- ❖ Proof of Municipal account/ lease agreement and account of landlord.
- ❖ Company registration certificate as issued by Company and Intellectual Property commission
- ❖ Proof that the entity is in good standing at SARS as per CSD report
- ❖ Identity Copy/s of the shareholder/s, certified not older than 3 months.



Mr S.D Phetoane
Chief Financial Officer

