

SUPPLY CHAIN MANAGEMENT

REQUEST FOR FORMAL WRITTEN QUOTATIONS

Ngwathe Local Municipality is hereby inviting service providers to submit on the following:

Date advertised: 13 July 2026 – Closing Date: 19 July 2026

Closing Time: @12H00

DESCRIPTION	QUANTITY	CONTACT PERSON	BID NO
Advertisement: Request for Procurement of a Laptop for the LED department. Specifications: • 15.6" HD (1366 x 768) 16:9 Anti-glare Display • Intel® Core™ i5-1035G1 Processor 1.0 GHz (6M Cache, up to 3.6 GHz, 4 cores) • 16 GB DDR 4 RAM on board • 512GB M.2 NVMe™ PCIe® 3.0 SSD • MS Windows 11 • Ethernet port Built-in	1	Mr. T. Khaha ☎ 073 138 5740	16(07/2026)
Advertisement: Request for Procurement of Two (2) Laptops for the Internal Audit Department. Specifications: • 15.6" HD (1366 x 768) 16:9 Anti-glare Display • Intel® Core™ i5-1035G1 Processor 1.0 GHz (6M Cache, up to 3.6 GHz, 4 cores) • 16 GB DDR 4 RAM on board • 512GB M.2 NVMe™ PCIe® 3.0 SSD • MS Windows 11 • Ethernet port Built-in	2	Mr. T. Khaha ☎ 073 138 5740	17(07/2026)

Contact Numbers: (056) 816 2700
Contact Person: Mr Shashape Morabe
Email address: morabe@ngwathe.co.za

Specification

Detailed specifications can be obtained from Bid documents available at Liebenberg trek, Parys at Supply Chain Office Management Office.

Instructions dealing with the depositing of quotations:

Address a sealed envelope clearly marked with the **quote no: description and closing date** to "Supply Chain Management Unit", PO Box 359, Parys, 9585 or Deposit it in the Tender Box situated at Liebenberg trek, Parys, **outside the main building**

Instructions on Purchasing of Document

Amount: R50.00 none refundable

PLEASE NOTE:

- ❖ Ngwathe Local Municipality procurement policy will apply;
- ❖ The lowest or any quote will not necessarily be accepted and the Municipality reserves the right to accept where applicable a portion of any quotation;
- ❖ Procurement threshold of goods or services equal or above R30 001 up to R300 000
- ❖ Late, emailed or faxed quotations will not be considered;
- ❖ quotations submitted are to hold good for the period up until to 90 days;
- ❖ All persons in the service of the state are not allowed to bid; and
- ❖ 80/20 preferential procurement point system will be used to evaluate the quotes;
- ❖ Proof of shareholding certificate should be submitted;
- ❖ Proof of locality must be submitted, if, required in order to claim point(s) for locality;
- ❖ Valid Original Tax Clearance and Tax Compliance Status Pin letter;
- ❖ Proof of Registration on Central Supplier Database and summary thereto printed 5 days of closing date;
- ❖ Proof of Municipal account/ lease agreement and account of landlord.
- ❖ Company registration certificate as issued by Company and Intellectual Property commission
- ❖ Proof that the entity is in good standing at SARS as per CSD report
- ❖ Identity Copy/s of the shareholder/s, certified not older than 3 months.



Mr S.D Phetoane
Chief Financial Office