Ngwathe Local Municipality
Liebenbergstrek
Parys
9585
Tel: (056) 816-2700

SUPPLY CHAIN MANAGEMENT UNIT

REQUEST FOR FORMAL WRITTEN QUOTATIONS

Ngwathe Local Municipality is hereby inviting service providers to submit on the following:

Date advertised: 16 October 2026 – Closing Date: 23 October 2026

Closing Time: Friday, @12H00

DESCRIPTION	QUANTITY	CONTACT PERSON	BID NO
Advertisement: Request for a service provider to blast heavy boulders at Tumahole Ext 8. **NB: Contact end-user for more information**		Mr. JL Mogorosi ☎071 007 4539	06 (10/2026)
Advertisement: Request for a publisher to advertise Editorial Article to call for business investors in Ngwathe Local Municipality. **Specifications:** - National Newspaper **NB: Contact end-user for more information**		Me. T Mtambo ☎083 937 9570	07 (10/2026)
Advertisement: Request for a publisher to advertise Editorial Article to call for business investors in Ngwathe Local Municipality. **Specifications:** - Provincial Newspaper **NB: Contact end-user for more information**		Me. T Mtambo ☎083 937 9570	08 (10/2026)

Advertisement: Request for a publisher to advertise Editorial Article to call for business investors in Ngwathe Local Municipality. **Specifications:** - Local Newspaper. **NB: Contact end-user for more information**		Me. T Mtambo ☎083 937 9570	09 (10/2026)
Advertisement: Request for a publisher to advertise Editorial Article for Tourism Month. **Specifications:** - National Newspaper **NB: Contact end-user for more information**		Me. T Mtambo ☎083 937 9570	10 (10/2026)
Advertisement: Request for a publisher to advertise Editorial Article for Tourism Month. **Specifications:** - Provincial Newspaper **NB: Contact end-user for more information**		Me. T Mtambo ☎083 937 9570	11 (10/2026)
Advertisement: Request for a publisher to advertise Editorial Article for Tourism Month. **Specifications:** - Local Newspaper **NB: Contact end-user for more information**		Me. T Mtambo ☎083 937 9570	12 (10/2026)
Advertisement: Request for supply and delivery of 14 Laptops. **Specifications:** - MS Windows 11 - 15.6-inch FHD anti-glare display - 8GB RAM and 512GB SSD storage - Intel® Core™ i5 1035G1 processor	**14**	Mr. M Thithi ☎083 287 5567	13 (10/2026)

- Intel® graphics - Full size soft grey keyboard - Camera privacy shutter **NB: Contact end-user for more information**			
Advertisement: Request for supply and delivery of 15 Laptops. **Specifications:** - MS Windows 11 - 15.6-inch FHD anti-glare display - 8GB RAM and 512GB SSD storage - Intel® Core™ i5 1035G1 processor - Intel® graphics - Full size soft grey keyboard - Camera privacy shutter **NB: Contact end-user for more information**	**15**	Mr. M Thithi ☎083 287 5567	14 (10/2026)
Advertisement: Request for supply and delivery of Photocopy Paper A4 White 80gr Typek. **NB: Contact end-user for more information**	**300**	Mr. MI Mothibi ☎079 959 1134	15 (10/2026)
Advertisement: Request for supply and delivery of Stationery at Vredefort Stores. **Specifications:** - 100 Pages Occurance Book (OB) - Staples 26/6 6mm - Pens Black Fine BIG **NB: Contact end-user for more information**	 **300** **200** **2000**	Mr. MI Mothibi ☎079 959 1134	16 (10/2026)
Advertisement: Request for supply and delivery of Stationery at Vredefort Stores. **Specifications:** - Pritt Glue Sticks Large 43g	 **200**	Mr. MI Mothibi ☎079 959 1134	17 (10/2026)

- Pencil Eraser Vynil - Red Pens Fine BIG **NB: Contact end-user for more information**	**100** **600**		
Advertisement: Request for supply and delivery of Leaf Rakes Plastic with Handles. **NB: Contact end-user for more information**	**200**	Mr. MI Mothibi ☎079 959 1134	18 (10/2026)
Advertisement: Request for supply and delivery of Stationery at Vredefort Stores. **Specifications:** - Office Scissors 8" - Pencil HP Staedtler 110 - Hard-Cover Books Ruled A4 192p Treeline - Correction Pen Multi-Purpose Quick Dry White Fluid Fine Point **NB: Contact end-user for more information**	**120** **200** **120** **200**	Mr. MI Mothibi ☎079 959 1134	19 (10/2026)
Advertisement: Request for supply and delivery of Germical Detergent Pine Gel 25 Litres. **NB: Contact end-user for more information**	**200**	Mr. MI Mothibi ☎079 959 1134	20 (10/2026)
Advertisement: Request for supply and delivery of Plumbing Material at Vredefort Stores. **Specifications:** - 15mm Water Meter Kent ksm in box Complete **NB: Contact end-user for more information**	**300**	Mr. MI Mothibi ☎079 959 1134	21 (10/2026)
Advertisement: Request for supply and delivery of administrative equipment for Revenue division (Parys). **Specifications:** - GBC CB30 Pro Heavy Duty Binding Machine - Plastic Spiral Binder Coil	**2** **2 Box**	Mr. B Radebe ☎069 019 8194	22 (10/2026)

Contact Numbers: (056) 816 2700
Contact Person: Richard Malamule
Email address: richardm@ngwathe.co.za

Specification

Detailed specifications can be obtained from Bid documents available at Liebenberg trek, Parys at Supply Chain Office Management Office.

Instructions dealing with the depositing of quotations:

Address a sealed envelope clearly marked with the **quote no**: description **and closing date** to "Supply Chain Management Unit", PO Box 359, Parys,9585 or Deposit it in the Tender Box situated at Liebenberg trek, Parys, **outside the main building**

Instructions on Purchasing of Document

Amount: R100.00 none refundable

PLEASE NOTE:

- Ngwathe Local Municipality procurement policy will apply;
- The lowest or any quote will not necessarily be accepted and the Municipality reserves the right to accept where applicable a portion of any quotation;
- Procurement threshold of goods or services equal or above R30 001 up to R300 000;
- Late, emailed or faxed quotations will not be considered;
- quotations submitted are to hold good for the period up until to 90 days;
- All persons in the service of the state are not allowed to bid;
- 80/20 preferential procurement point system will be used to evaluate the quotes;

Categories	%Pricing Max Points 80
Lowest quotation per Supplier will score	80

- Proof of shareholding certificate should be submitted;

Contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender or disability

Categories	% Locality Max Points 10
Woman	10
Youth	10

Disability	10
Man	0

- Proof of locality must be submitted, if, required in order to claim point(s) for locality; **Local labour, and/ or promotion of enterprise located in the municipal area**

Local area of supplier	**% Locality Max Points 10**
Within the boundaries of the Ngwathe Local Municipality	10
Within the boundaries of Fezile Dabi District Municipality	6
Within the boundaries of the Free State Province	4
Outside of the boundaries of the Free State	0

- Valid Original Tax Clearance and Tax Compliance Status Pin letter;
- Proof of Registration on Central Supplier Database and summary thereto printed;
- Proof of Municipal account not in arrears for 90 days/ lease agreement and account of landlord;
- Company registration certificate as issued by Company and Intellectual Property Commission;
- Proof that the entity is in good standing at SARS as per CSD report;
- Identity Copy/s of the shareholder/s, certified not older than 3 months.

Mr S.D Phetoane
Chief Financial Officer